

Bureau of Development Services Director Paul Scarlett's Calendar

Week of June 29 – July 5, 2009

Monday	Tuesday	Wednesday	Thursday	Friday
9:30 – 10:30 Executive Assistant	8:00 – 10:00 Chat with the Director	8:30 – 9:00 Administrative Services Manager	9:00 – 10:30 Leadership Team	Holiday
10:30 – 11:30 Site Services Manager	10:00 – 11:00 Employee Departure	8:30 – 9:00 BPS Director, BPS Assistant Director, & BDS Principal Planner	11:00 – Noon Commissioner of Public Safety	
11:30 – 12:30 Administrative Services Manager	11:00 – 12:30 Senior Managers	11:00 – 12:30 Administrative Services Manager	1:00 – 2:00 Commissioner of Public Safety, Chief Administrative Officer, Administrative Services Manager	
1:00 – 2:00 Commissioner of Public Safety	2:30 – 3:00 Commercial Inspections Manager	12:30 – 1:30 Administrative Services Manager, BHR Director, BHR Site Team Manager, & HRC via phone	3:00 – 4:00 Executive Assistant	
2:00 - 3:00 Employee Departure	3:00 – 4:00 Employee Departure	2:00 – 4:00 BDS Labor Management Committee		
	4:30 – 5:00 Union President			
	5:00 – 5:30 Permitting Services Staff			