

**Bureau of Development Services Director Paul Scarlett's Calendar**

**Week of September 7 – 13, 2009**

Monday	Tuesday	Wednesday	Thursday	Friday
Holiday	8:30 – 9:00 Trade Permits staff	8:30 – 9:00 Residential Inspections staff	7:30 – 9:00 Development Review Advisory Committee	10:00 – 11:00 Restructuring Lead and Inspections Manager
	9:30 – 10:30 Diversity Champion Panel	9:30 – 10:00 Development Customer via phone	9:15 – 10:25 Restructuring Lead	11:00 – 11:30 Facility Permit Program staff
	10:30 – Noon Senior Managers	10:00 – 11:00 Inspections Manager	10:30 – Noon P&D Directors	12:30 – 1:00 Site Development staff
	2:00 – 3:00 Restructuring Lead	2:30- 3:30 Administrative Services Manager, Restructuring Lead, Plan Review & Permitting Services Manager	3:00 – 4:00 City Attorney and Labor Relations	3:00 – 3:45 Executive Assistant
	3:00 – 4:00 Executive Assistant		4:00 – 5:00 Commissioner of Public Safety, Administrative Services Manager, and Finance Manager	