Bureau of Development Services Director Paul Scarlett's Calendar				
Week of October 19 - 25, 2009				
Monday	Tuesday	Wednesday	Thursday	Friday
9:00 - 10:00	10:30 – Noon	10:00 – 10:30	9:00 – 10:30	8:00 – Noon
Executive Assistant	Senior Managers	Restructuring Lead & Inspections Manager	BPS staff, BES Director, Parks Director	HR Issue
10:00 - 11:00	2:00 - 3:00	10:30 – 11:00	10:30 – Noon	
Site Services Manager	Restructuring Lead	Inspections Manager	Planning & Development	
			Directors	
11:00 – Noon		2:00-3:30	2:00 - 3:00	
Administrative Services		BDS Leadership Team	Executive Assistant	
Manager				
3:00-4:00			3:00 – 3:30	
Commissioner of Public			BPS staff	
Safety				
5:30 – 6:30				
Portland Fire & Rescue				
Reception				