Bureau of Development Services Director Paul Scarlett's Calendar				
Week of December 7-13, 2009				
Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 10:00	8:00 – 8:30	7:30 – 9:00	7:30 – 9:00	10:00 – 11:00
Administrative Services	FPP and FIR Section	BDS Budget Advisory	Development Review	BDS Restructuring Lead
Manager, Inspections	Meeting	Committee	Advisory Committee	and Finance Manager
Manager, BDS				
Restructuring Lead, HRC,				
Labor Relations				
10:00 - 11:00	9:00 – 10:00	10:00 - 10:30	9:00 – 10:00	2:00-4:00
Principal Planner	LMC Subcommittee	FPP staff	Executive Assistant	SBA E200 Graduation
				Ceremony
11:00 – 11:30	10:30 – Noon	11:15 – 12:30	10:30 – Noon	
Executive Assistant	Senior Managers	Executive Assistant	P&D Directors	
11:30 - 12:45	2:00-3:00	2:00 - 3:00		
Site Services Manager	Administrative Services	Principal Planner and BPS		
and Site Development	Manager	Consultant		
Manager				
3:30 – 4:00	3:00 – 3:30	3:30 – 4:30		
BDS Budget Committee	PF&R Consultant	Inspections Manager		