

Bureau of Development Services Director Paul Scarlett's Calendar

Week of December 14-20, 2009

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 9:30 BDS Family Gathering	9:30 – 10:30 Inspections Manager, HR Coordinator	7:30 – 9:00 BDS Budget Advisory Committee	7:45 – 8:15 Inspections Division	Dependent Care
10:00 – 11:00 Site Services Manager	10:30 – Noon Senior Managers	2:00 – 3:30 BDS Leadership Team	8:30 – 9:00 Training/Development Officer	
11:00 – 11:30 Administrative Services Manager via phone	1:30 – 2:00 TRACS/BDS BTS Team Section		9:00 – 10:00 Executive Assistant	
11:30 – Noon Executive Assistant	2:30 – 3:30 Employee Departures		10:30 – 11:00 Site Development Manager and Principal Planner	
3:00 – 4:00 Commissioner of Public Safety	3:30 – 4:00 Planning & Zoning/ Title 33/Design/ Historic Review Section		2:00 – 3:00 City Council	
			4:00 – 6:00 Administrative Services Manager and Finance Manager	