

**Bureau of Development Services Director Paul Scarlett's Calendar**

**Week of November 22 - 28, 2010**

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 10:00 Executive Assistant	9:00 – 10:00 Principal Planner	Vacation	Holiday	Holiday
10:15 – 11:30 Enforcement Program Manager and Development Customer	10:30 – Noon Senior Managers			
11:30 – 12:15 Administrative Services Manager	Noon – 12:45 Plan Review & Permitting Services Manager			
3:00 – 3:30 Commissioner of Public Safety and Enforcement Program Manager	1:00 – 2:30 Plan Review & Permitting Services Manager, Administrative Services Manager, and PDC staff			
3:30 – 4:00 Commissioner of Public Safety	2:45 – 3:00 Enforcement Program Manager and Administrative Services staff			