Bureau of Development Services Director Paul Scarlett's Calendar				
Week of February 28 – March 6, 2011				
Monday	Tuesday	Wednesday	Thursday	Friday
9:00 - 10:00	9:00 - 10:00	9:00 – 10:00	9:30 – 10:30	9:00 - 10:00
Executive Assistant	Administrative Services	Plan Review & Permitting	Administrative Services	Executive Assistant
	Manager, Finance	Services Manager	Manager, Finance	
	Manager, Treasurer's	_	Manager, OMF Budget	
	Office staff		Analyst	
10:00 – 11:00	10:30 – 12:30	10:30 – 11:30	11:30 – 1:00	10:00 – 11:00
Principal Planner	Senior Managers	City Council	Bureau Directors	Senior Managers
11:00 – Noon	2:00-3:00	1:00-2:00	2:30 - 3:30	
Administrative Services	BDS IT Advancement	Commissioner of Public	Enforcement Program	
Manager	Executive Team	Affairs	Manager, Constituent	
		2:00-3:30	-	
		BDS Labor Management		
		Committee		