

Bureau of Development Services Director Paul Scarlett's Calendar

Week of July 4 – 10, 2011

Monday	Tuesday	Wednesday	Thursday	Friday
Holiday	9:00 – 10:00 Executive Assistant	10:00 – 10:30 Plan Review & Permitting Services Manager	8:15 - 9:00 Administrative Services Manager	Vacation
	10:30 – noon Senior Managers	10:30 – 11:00 Plan Review & Permitting Services Manager and Public Works staff	10:00 – 11:15 Inspection Services Manager and Enforcement Program Manager	
	1:00 – 2:00 Commissioner of Public Affairs	11:00 – noon Principal Planner	11:30 – 1:00 Bureau Directors	
	5:00 – 5:45 Senior Program Manager	2:00 – 3:30 BDS Labor Management Committee	2:00 – 3:00 Executive Assistant	
		3:30 – 4:00 Inspection Services Manager	3:00 – 4:30 IT Advancement Project Manager, Plan Review & Permitting Services Manager, Permitting Services Manager, and TRACs staff	