

Bureau of Development Services Director Paul Scarlett's Calendar

Week of July 11 – 17, 2011

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 9:00 Chat with the Director	9:00 – 10:00 LMC Subcommittee	9:30 – 10:00 Administrative Services Manager	9:00 – 10:00 Executive Assistant	2:00 – 2:30 Commissioner of Public Affairs
9:00 – 10:00 Executive Director	10:30 – Noon Senior Managers	10:00 – 11:00 Principal Management Analyst	10:30 – Noon Planning & Development Directors	5:15 – 9:30 Constituency Outreach
10:00 – 11:00 Inspections Services Manager	1:00 – 1:30 Commissioner of Public Affairs	11:30 – Noon Inspections Services Manager, IT Advancement Program Manager	2:30 – 4:00 Chief Administrative Officer Departure	
11:00 – Noon Administrative Services Manager	1:30 – 2:00 Commissioner of Public Affairs, LUS staff	3:00 – 3:30 ITAP Citizen Advisory Committee		
2:30 – 3:00 IT Advancement Program Manager, Principal Management Analyst	2:30 – 3:30 ITAP Executive Team			
	3:30 – 4:00 LUS staff			