Bureau of Development Services Director Paul Scarlett's Calendar				
Week of August 8 – 14, 2011				
Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 9:30	10:30 – Noon	9:30 – 10:15	9:00- 9:30	1:00 – 1:45
HR Issue	Senior Managers	Executive Assistant	LMC Subcommittee	Commissioner of Public
				Affairs, Administrative
				Services Manager
11:00 – Noon	1:00-2:00	10:15 - 11:00	9:30 – 10:30	
Administrative Services	Commissioner of Public	Executive Assistant,	Chief Administrative	
Manager, Principal	Affairs	Administrative Services	Officer	
Management Analyst		staff		
2:00-2:30	2:30-3:30	2:15-2:30	10:30 – 11:30	
IT Advancement Program	MCIP Finance	IT Advancement Program	Executive Assistant	
Manager,	Subcommittee	Manager,		
Principal Management		Administrative Services		
Analyst		Manager		
3:30 – 4:30		2:30 – 4:00	2:15-2:30	

Administrative Services

Manager

Principal Planner

4:00 – 4:30 Inspection Services Manager

Inspection Services Manager, Principal Management Analyst