



Electrical Master Permit Registration (Application)

Facility Name & Address:	Name:	Address:	
Address of each additional Facility: <i>(Use additional form, if needed)</i>	1. Name:	Address:	
	2. Name:	Address:	
	3. Name:	Address:	
	4. Name:	Address:	
Facility Owner: (If different)	Name:	Address:	
Accounts Payable Rep. (invoice/statement):	Name/Position:	P.O./Address:	
	Phone:	Fax:	Email:
Responsible Party:	Name:	Email:	
	Phone:	Cell:	Fax:
Inspection Contact:	Name:	Email:	
	Phone:	Cell:	Fax:
Electrical Signing Supervisor or Engineer	Name:	Phone:	Cell:
	Signature of Signing Supervisor _____		
What safety gear will the inspector need?			
Comments:			

Please list all electrical personnel employed. *(This section does not apply to electrical contractors.) Attach copies of the individuals' licenses.*

Name:	Type of License:	License #:

Please list name(s) of contractor(s) whose work will be included under the master permit registration. *(Attach a copy of the contract or letter of agreement, if applicable.)*

Contractor Name:	Type of Work:
Contractor Name:	Type of Work:

Agreement: (Signature is required for new registration, please mail in this application with fee)

I agree to the terms and conditions of the Master Permit Program. I have verified that the contractors/electricians listed above are currently licensed to work in the State of Oregon.

Applicant Signature: _____ **Date:** _____

Registration Fee: NOTE: \$100.00. *(initial, one-time registration fee required for each facility)*

The registration fee for each additional off-site facility is **\$100.00**. Please return the completed application along with: (1) Site plan of the location including building name(s) and/or number(s); (2) License copies; (3) If contracting with a contractor, copy of contract/letter of agreement; and (4) Check made to the City of Portland. **Questions: Call 503-823-7304 or email bds@portlandoregon.gov.**

**Mail the application and registration fee to: BDS, Electrical Master Permit
1900 SW 4th Ave., Suite 5000
Portland, OR 97201**