## Bureau of Development Services Director Paul Scarlett's Calendar

Week of January 23-29, 2012

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 - 8:30	8:00 – 9:00	9:00 – 10:00	8:30 – 9:00	8:15 – 9:30
Residential Inspections	Employee Departure	Inspection Services	Commercial Plumbing	Development Customer
Section meeting		Manager and Residential	staff	
		Inspections Manager		
8:30 – 9:30	9:00- 10:00	11:00 – noon	9:00 – 10:00	2:00-3:00
BDS Doughnuts for	BDS Labor Management	MCIP Meeting	Executive Assistant	HR Issue
Diversity	Budget Committee			
9:30 – 10:30	10:30 – noon	12:15 – 12:45	10:30 – noon	
Executive Assistant	Senior Managers	Administrative Services	Planning & Development	
		Manager	Directors	
10:30 – 11:00	1:30-2:30	2:30 - 3:00	2:00-2:45	
BDS Document Scanning	Commissioner of Public	Enforcement Program	Sign Industry	
Celebration	Affairs	Manager		
11:00 – noon	3:00 – 4:30	3:00-4:00	3:00-3:30	
HR Issue	Residential Inspections	Principal Management	Ombudsman,	
	Manager	Analyst	Administrative Services	
			Manager, Enforcement	
			Program Manager,	
			Communications & Org.	
1.20 2.00			Development staff	
1:30 – 3:00			3:30 – 4:00	
Enforcement Program			HR Issue	
Manager and Sign				
Industry Outreach				