

Bureau of Development Services Director Paul Scarlett's Calendar

Week of February 27 – March 4, 2012

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 10:00 Executive Assistant	9:00 – 10:00 LMC Subcommittee	10:30 – 11:00 Plan Review & Permitting Services Manager	9:00 – 10:00 Executive Assistant	9:00 – 10:00 Administrative Services staff
10:00- 11:00 Principal Planner	10:30 – noon Senior Managers	11:00 – 11:30 Plan Review & Permitting Services Manager and Development Customer	11:30 – 1:00 Bureau Directors	10:30 – 11:00 HR Issue
11:00 – noon Administrative Services Manager	1:00 – 2:00 Commissioner of Public Affairs	2:00 – 3:00 Commissioner of Public Affairs Liaison, ITAP/TRACs Team, and Technology Vendor	1:30 – 2:00 HR Issue	12:15 to 1:15 Mayor's State of the City
Noon – 1:00 Safety Committee Event	2:30 – 3:30 ITAP Executive Team		2:30 – 3:30 BPS Director and staff, Principal Planner and staff	
2:30 – 3:00 ITAP RFP Reviewer Welcome				