



**City of Portland, Oregon**  
**Bureau of Development Services**  
**ITAP**

INFORMATION TECHNOLOGY ADVANCEMENT PROJECT

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**Customer Advisory Committee**

May 9, 2012

3:00 p.m. Room **2500B**

**AGENDA**

#	Item	Who	Discussion
1.	April 2012 Minutes	Keith Skille	<ul style="list-style-type: none"> <li>▪ Review / Approve</li> </ul>
2.	RFP Updates & Discussion	Ross Caron & Richard Appleyard	<ul style="list-style-type: none"> <li>▪ Top 3</li> <li>▪ Demonstrations here (tentative schedule and agendas)</li> <li>▪ Opportunities for you to participate</li> <li>▪ Technical Advisor Forms</li> <li>▪ Questions / Comments</li> </ul>
3.	Process Mapping	Chon Wong & Christopher Wier	<ul style="list-style-type: none"> <li>▪ Public Works</li> </ul>
4.	Digitization	Ross Caron	<ul style="list-style-type: none"> <li>▪ Progress</li> <li>▪ Issues identified/resolution</li> <li>▪ Next steps</li> </ul>
5.	Other Issues / Questions	All	<ul style="list-style-type: none"> <li>▪</li> <li>▪</li> <li>▪</li> </ul>
6.	Next Steps	Adrienne Edwards	<ul style="list-style-type: none"> <li>▪ Off-site visits will occur in June</li> <li>▪ Confirm June meeting date</li> <li>▪</li> </ul>
7.			<ul style="list-style-type: none"> <li>▪</li> </ul>

**FOLLOW UP FOR FUTURE MEETINGS**

1.			<ul style="list-style-type: none"> <li>▪</li> </ul>
2.			
3.			
4.			