



**City of Portland, Oregon**  
**Bureau of Development Services**  
**ITAP**

INFORMATION TECHNOLOGY ADVANCEMENT PROJECT

Dan Saltzman, Commissioner  
 Paul L. Scarlett, Director  
 Phone: (503) 823-7300  
 Fax: (503) 823-6983  
 TTY: (503) 823-6868  
[www.portlandoregon.gov/bds](http://www.portlandoregon.gov/bds)

**Customer Advisory Committee**

July 11, 2012

3:00 p.m. Room **2500B**

**Meeting cancelled**

**AGENDA**

#	Item	Who	Discussion
1.	June 2012 Minutes	Keith Skille	<ul style="list-style-type: none"> <li>Review / Approve</li> </ul>
2.	RFP Updates & Discussion	Ross Caron	<ul style="list-style-type: none"> <li>Plan for Site Visits and Reference Checks</li> <li>Questions / Comments</li> </ul>
3.	Process Mapping – Building Data	Kevin Martin & Shawn Wood	<ul style="list-style-type: none"> <li>Presentation of BPS data collection from permit applications</li> </ul>
4.	Digitization	Richard Appleyard	<ul style="list-style-type: none"> <li>Progress</li> <li>Issues identified / resolved</li> <li>Next steps</li> </ul>
5.	Other Issues / Questions	All	<ul style="list-style-type: none"> <li></li> <li></li> </ul>
6.	Next Steps	Richard Appleyard	<ul style="list-style-type: none"> <li>Site visits and vendor reference checks will occur in July &amp; August</li> <li>Confirm August 8 meeting date</li> <li></li> </ul>
7.			<ul style="list-style-type: none"> <li></li> </ul>

**FOLLOW UP FOR FUTURE MEETINGS**

1.			<ul style="list-style-type: none"> <li></li> </ul>
2.			
3.			

**HANDOUTS FOR TODAY**

1.	June 2012 Meeting Minutes
2.	Building Data Repository Project   Building Data of Interest
3.	