Bureau of Development Services Director Paul Scarlett's Calendar				
Week of December 3 - 9, 2012				
Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 10:00	9:00 – 10:00	7:15 – 9:30	9:00 – 10:00	3:45 – 5:00
Executive Assistant	Principal Planner	Home Building	Executive Assistant	Administrative Services
		Association Housing		Manager
		Forecast Breakfast		
11:00 – 11:30	10:30 – noon	10:00 - 11:00	11:30 – 1:00	
IT staff and Executive	Senior Managers	HR Issue	Bureau Directors	
Assistant				
2:00-3:00	1:00-2:00	11:00 – 11:35	2:00 – 3:00	
Administrative Services	Commissioner of Public	Plan Review & Permitting	Administrative Services	
Manager	Affairs	Services Manager	staff and DRAC candidate	
		Noon – 1:00		
		BDS Management		
		Analyst Information		
		Session		
		2:00-3:30		
		BDS Labor Management		
		Committee		