	Bureau of Developme	nt Services Director I	Paul Scarlett's Calendar	
Week of March 18 - 24, 2013				
Monday	Tuesday	Wednesday	Thursday	Friday
9:00 - 10:00	9:00 - 9:30	8:00 - 9:00	8:00 - 9:30	9:00 – 9:30
Executive Assistant	Noise Control Officer	HR Issue	Development Review Advisory Committee	Administrative Services Manager and BDS Citywide Equity Committee representative
10:00 - 11:00	10:00 – 11:00	9:30 - 10:30	9:30 – 10:30	9:30 – 10:00
Inspection Services Manager	City Attorney	City Council	HR Issue	Administrative Services staff
11:00 – 11:30	11:15 – noon	11:00 – noon	10:30 – 11:30	10:00 – 11:00
Fire Marshal	ITAP Executive Team, Procurement staff, and ITAP Consultants	HR Issue	HR Issue	Executive Assistant
11:30 – noon	2:00 - 3:00	1:00-2:00	11:30 – 1:00	11:00 – 11:30
Consultant	Mayor's Office Liaison	HR Issue	Bureau Directors	Plan Review Manager
1:30 - 2:00	-	2:00 - 3:00	2:00 - 3:00	11:30 – noon
City Attorney		HR Issue	Leadership Team	ITAP Lead and Procurement staff
				2:30 - 3:30
				Administrative Services
				Manager