

**Bureau of Development Services Director Paul Scarlett's Calendar**

**Week of April 29 – May 5, 2013**

Monday	Tuesday	Wednesday	Thursday	Friday
8:30 – 10:30 Strategic Plan Focus Area Committees	8:30 – 9:30 Joint Equity/LMC Subcommittee	9:00 – 9:30 Administrative Services Manager, Plan Review & Permitting Services Manager	9:00 – 9:15 Inspection staff	8:30 – 8:45 Inspection staff
10:30 – 11:00 Executive Assistant	9:30 – 10:00 Senior Program Manager	10:30 – noon Senior Managers	11:30 – 1:00 Bureau Directors	9:30 – 10:00 HR Issue
11:00 – 11:40 Inspection Services Manager	10:00 – noon BTS Spring All Hands Meeting	2:00 – 3:30 Labor Management Committee	1:00 – 2:00 City Attorney	10:00 – 11:00 Executive Assistant
11:40 – 12:15 Plan Review Permitting Services Manager and Permitting Services Manager	11:00 – noon City Attorney		2:00 – 2:30 City Council	2:15 – 2:35 Noise Control Officer
2:00 – 2:15 Administrative Services Manager	2:00 – 2:30 Mayor's Office Liaison			
	2:30 – 3:00 Cit Attorney			