

**Bureau of Development Services Director Paul Scarlett's Calendar**

**Week of July 8 - 14, 2013**

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 10:00 Senior Managers	8:30 – 9:00 Residential Inspection Services staff	9:00 – 9:30 ITAP Team Kick-off Event	8:30 – 9:30 Bureau Directors Subcommittee	Vacation
10:00 – 11:00 Inspection Services Manager	11:00 – noon Commissioner of Public Utilities Liaison	2:30 – 3:00 Principal Planner, Land Use staff, Technology Team staff	9:30 – 10:00 Chief Administrative Officer	
11:00 – noon Executive Assistant	Noon – 1:00 Mayor's Office Policy Assistant		10:30 – noon Planning & Development Directors	
2:00 – 3:00 Administrative Services Manager	2:00 – 2:30 Plan Review & Permitting Services Manager		2:00 – 2:15 Executive Assistant	
	5:30 – 7:30 Minority Evaluator Program Appreciation Event			