

Bureau of Development Services Director Paul Scarlett's Calendar

Week of September 2 - 8, 2013

Monday	Tuesday	Wednesday	Thursday	Friday
Holiday	9:15 – 9:45 Commissioner of Public Utilities	9:30 – 10:15 Principal Planner, LUS staff, Development Customer	8:45 – 9:00 Permitting Services Manager and staff	9:00 – 11:00 HR Business Partner
	9:45 – 10:15 Commissioner of Public Utilities and BHR Director	3:15 – 4:15 LUS staff	10:00 – 11:00 Executive Assistant	2:00 – 2:30 ITAP Project Manager Candidate (via phone)
	10:45 – 11:00 Inspection Services Manager and Commercial Inspections Manager		11:30 – 1:00 Bureau Directors	2:30 – 3:00 Enforcement Program Manager and staff
	11:00 – 11:15 HR Issue		2:00 – 2:30 Senior Program Manager	
	11:15 – noon Executive Assistant		2:30 – 3:00 ITAP Lead, Administrative Services Manager, Finance Manager	
			3:00 – 4:00 Administrative Services Manager	