



**City of
Portland, Oregon**
Bureau of Development Services
FROM CONCEPT TO CONSTRUCTION

Amanda Fritz, Commissioner
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BDS Budget Advisory Committee

Meeting Agenda

Tuesday, November 12, 2013

12:00 noon - 1:30 pm

1900 SW Fourth Ave., 5th floor, Room 5A (5th floor)

1. 12:00 p.m.	Welcome	Paul Scarlett
2. 12:05 p.m.	Self-Introductions	All
3. 12:15 p.m.	Greeting from Commissioner Fritz	Commissioner Amanda Fritz
4. 12:30 p.m.	Bureau Overview <ul style="list-style-type: none">• Mission / Vision• BDS Director's Budget Goals• Organizational Structure<ul style="list-style-type: none">◦ Land Use Services◦ Plan Review / Permitting Services◦ Inspection Services / Code Enforcement◦ Administrative Services	Paul Scarlett Division Managers
5. 12:50 p.m.	Budget Process <ul style="list-style-type: none">• Budget 101• Timeline of events• BAC role & tasks	Deborah Sievert Morris
6. 1:00 p.m.	BDS Finances & Financial Planning <ul style="list-style-type: none">• Operating Fund• Financial Plan• State law• Economic outlook & revenue forecast• Workload & revenue statistics	Elshad Hajiyev
7. 1:15 p.m.	Questions / Discussion	Committee
8. 1:25 p.m.	Schedule / Next Steps	Mark Feters

Handouts:

1. BDS Director's Budget Goals Memo
2. BDS Organizational Chart
3. BAC Description & Roster
4. FY 2014-15 Budget Preparation Process
5. FY 2013-14 Line Item Budget
6. Explanation of Line Items
7. BudgetSpeak Dictionary
8. Workload Parameters
9. Non-Cumulative Cost Recovery Report

Optional Materials

- FY 2013-14 Requested Budget
- 5-Year Financial Plan