

Bureau of Development Services Director Paul Scarlett's Calendar

Week of October 14 - 20, 2013

Monday	Tuesday	Wednesday	Thursday	Friday
8:30 – 11:00 Interviews	7:30 – 2:30 Diversity Conference	8:30 – 9:00 HR Issue	8:00 – 9:00 Development Review Advisory Committee	8:30 – 9:00 HR Issue
11:00 – 11:30 BDS Liaison to Commissioner Fritz	2:30 – 3:30 Executive Assistant	10:00 – 11:00 Bureau Directors	9:30 – 10:00 BDS Liaison to Commissioner Fritz	9:00 – 10:00 HR Business Partner
1:00 – 2:00 Commissioner of Public Utilities		12:00 – 1:30 Portland Parks and Recreation Director	10:30 – 12:30 City Attorney	10:00 – 10:30 Development Customer via Phone
2:15 – 3:15 Building Evacuation Drill		1:30 – 2:30 Plan Review & Permitting Services Manager	3:00 – 3:30 Finance Manager, Administrative Services Manager, and Communications and Operational Development Manager	10:30 – 11:00 Oregonian Reporter, Public Information Officer
3:30-4:00 Principal Planner, Planning & Zoning Manager, Tree Code staff		3:00 – 3:30 Principal Planner and LUS Section Manager	3:30 – 4:30 BDS Citywide Equity Committee Representative and Alternate, Administrative Services Manager	11:00 – 12:00 Executive Assistant
4:00 – 4:45 Plan Review & Permitting Services Manager, Inspection Services Manager, Communication and Organization Manager				12:30 – 2:00 PBOT Employee
				2:30 – 3:00 Executive Assistant, Finance Manager and staff