

Bureau of Development Services Director Paul Scarlett's Calendar

Week of June 23 - 29, 2014

Monday	Tuesday	Wednesday	Thursday	Friday
8:30 – 9:45 Administrative Services Division meeting	9:00 – 9:15 HR Partner	8:30 – 9:30 ITAP Manager, ITAP Vendor Executives (via phone)	8:30 – 9:00 Permitting Services Manager	Vacation
9:45 – 10:00 Principal Planner, Planning & Zoning Manager	9:15 – 9:30 Principal Planner	10:00 – 10:30 Customer Services & Communications Manager	9:00 – 10:00 LMC Subcommittee	
10:00 – 10:45 Principal Planner	10:00 – noon Council Work Session	10:30 – 11:30 ITAP Executive Team	10:30 – 11:30 Work Attire Policy Drop- in Session	
11:00 – noon Commissioner of Public Utilities	Noon – 1:30 Commissioner of Public Utilities, Parks Director, Parks Assistant to the Director, BDS Administrative Services Manager	2:00 – 3:00 Inspections Services Manager	2:30 – 3:30 Executive Assistant	
2:30 – 3:30 Executive Assistant	1:30 – 2:30 Work Attire Policy Drop- in Session	2:30 – 4:00 Employee Departures		
	2:30 – 3:30 Administrative Services Manager			