

Bureau of Development Services Director Paul Scarlett's Calendar

Week of August 4 - 10, 2014

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 10:00 Executive Assistant	8:30 – 9:00 BHR Partner	8:30 – 10:00 ITAP Manager, ITAP Vendor Executives (via phone)	8:30 – 3:30 Interviews	8:30 – 5:00 Interviews
10:00 – 11:00 Principal Planner	9:00 – 10:20 Principal Planner, Plan Review & Permitting Services Manager, Code & Policy Analyst, Customer Service & Communications Manager	10:10 – 10:30 Customer Service & Communications Manager		
11:00 – 11:15 LUS Manager	10:30 – 11:15 Senior Managers	10:30 – 11:30 ITAP Executive Team		
12:30 – 1:30 Commissioner of Public Utilities	11:15 – 11:30 Senior Managers, Customer Service & Communications staff	11:40 – 12:10 Plan Review & Permitting Services Manager, Process Manager		
2:00 – 2:30 ITAP Manager	11:30 – noon Senior Managers, ITAP Manager	2:00 – 3:30 Labor Management Committee		
2:30 – 3:30 Office of Equity & Human Rights Director and staff, BDS Citywide Equity Representatives	1:15 – 1:30 HR Issue	3:30 – 4:00 Executive Assistant		
4:00 – 4:20 HR Issue	2:40 – 3:05 Union representative	4:00 – 4:30 Interim Enforcement Program Manager		
	3:10 – 3:20 ITAP Manager			
	3:45 – 4:15 HR Business Partner			