Bureau of Development Services Director Paul Scarlett's Calendar

Week or September 15 - 21, 2014

Week or September 15 - 21, 2014				
Monday	Tuesday	Wednesday	Thursday	Friday
8:30 – 9:30	9:00 – 9:30	8:30 – 9:00	8:00 – 9:30	11:00 – 11:30
Doughnuts for Diversity	Customer Service &	ITAP Manager, ITAP	Development Review	Interim Commercial
	Communications Manager	Vendor Executives	Advisory Committee	Inspections Manager,
	and staff, Administrative			Interim Enforcement
	Services Management			Program Manager
	Assistant, Executive			
10.00	Assistant	10.00		11.00
10:00 – 10:40	10:00 – 10:30	10:00 – 10:30	10:00 – 11:00	11:30 – noon
Commissioner of Public	ITAP Manager	Customer Service &	Executive Assistant	Interim Commercial
Utilities	10.20	Communications Manager	11.00 11.20	Inspections Manager
10:40 – 11:00 Commissioner of Public	10:30 – noon Senior Managers	10:30 – 11:15 ITAP Executive Meeting	11:00 – 11:30 Plan Review Manager,	1:00 – 1:15 Employee Celebration
Utilities, Tree Code	Senior Managers	11 AP Executive Meeting	Interim Commercial	Employee Celebration
Manager and staff			Inspections Manager	
11:15 – 12:15	Noon – 1:30	11:15 – 11:30	11:30 – noon	
Executive Assistant	BDS Finance Committee	Tree Code Manager	Administrative Services	
L'Accutive Assistant	BBS I mance commutee	Tree Code Manager	Manager, BDS Citywide	
			Equity Committee	
			Representatives	
2:15 – 3:15	2:30 – 3:30	Noon – 1:30	1:00 – 1:30	
Administrative Services	Customer Service &	Parks Director	BDS Employee Fall	
Manager	Communications staff		Budget Monitoring	
			Process Drop-in Session	
		1:30 - 3:30	2:00-2:30	
		BDS Leadership Team,	Plan Review & Permitting	
		BDS Equity Committee	Services Manager,	
			Customer Service &	
			Communications	
			Manager, Process	
		5:00 - 6:00	Managers	
		5:00 – 6:00 Land Use Services Event		
		Land Use Services Event		
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