

December 18, 2014

MEMORANDUM

TO: Development Review Advisory Committee (DRAC)
FROM: Tree Project staff
RE: Update on Tree Project implementation activities

The purpose of this memorandum is to provide an update to the DRAC on the Tree Project. As you know, the new regulations and accompanying programmatic changes will go into effect on January 2, 2015.

Hiring and colocation

- Tree inspectors have been hired. Training ongoing
- Development Services Technician 2s (Tree Techs) have been hired.
- Colocation complete. 5th floor, near kitchen.

Internal training

Training ongoing for:

- LUS Division
- FIR
- Commercial Inspections
- Permitting Services
- Site Services
- Residential Inspections
- Compliance Services
- Interagency partners (capital projects, public works projects)

External training

- Building permit applicants
- Arborists
- Land use review applicants
- Other public agencies (Port, MCDD)

Outreach and education

- Neighborhood coalitions
- Underrepresented groups
- Business organizations

- Conservation groups
- DRAC
- UFC
- HBA, utility contractors

Technology

- TRACS programming
- Tree preservation inspections
- UF reporting

Documents/handouts

- Boilers
- Handouts
- Policy and procedures
- Interagency agreements

Ongoing activities

- Oversight Committee
- Monitoring