

Bureau of Development Services Director Paul Scarlett's Calendar

Week of December 15– 21, 2014

| Monday  | Tuesday   | Wednesday        | Thursday  | Friday   |
|---|---|------------------|---|--|
| 8:00 – 9:30<br>BDS Bureauwide event             | 8:30-9:30<br>Executive Assistant  | 8:00-5:00<br>Out | 8:00-9:30<br>Development Review<br>Advisory Committee   | 2:30-3:00<br>Administrative Support<br>Manager, LUS staff        |
| 2:15-3:15<br>Administrative Services<br>Manager | 9:30-10:30<br>Building Officials  |                  | 10:30-11:30<br>Executive Assistant  | 3:00-3:30<br>Inspection Services<br>Manager, FPP/FIR<br>Managers |
| 3:15-3:45<br>Code & Policy Analyst              | 10:30 – noon<br>Leadership Team   |                  | 11:30-12:00<br>Equity & Inclusion<br>Manager, Administrative<br>Services Manager,<br>Citywide Equity<br>Representatives | 3:30-4:30<br>Equity & Inclusion<br>Manager                       |
|   | 12:30 – 1:40<br>Plan Review & Permitting<br>Services Manager,<br>Development Customer |                  | 12:00-1:30<br>Employee departure  | 6:30-9:30<br>Mayor, Bureau<br>Directors                          |
|   | 2:00-2:30<br>Parks Director, Tree Code<br>staff, Urban Forestry staff                 |                  |   |  |
|   | 3:00-4:30<br>OMF Advisory<br>Committee  |                  |   |  |
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