

DRAFT

**Bureau of Development Services
FY 2015-16 Requested Budget
Requested Positions and Service Levels
January 28, 2015**

Positions are subject to Council Approval, Classifications will be determined by the BHR

Fee Supported Positions

Budget Goals Addressed	Division / Program and Tentative Classification	Anticipated Service Level Changes
<p>1. Equity</p> <p>2. Expand Access to Services</p>	<p>Development Services Center Improvements 3.0 FTE</p> <p>1.0 Development Services Technician III – Customer Service/Equity 1.0 Plans Examiner – Customer Service/Equity 1.0 Sr. Building Inspector – Customer Service/Equity</p>	<p>To provide expanded services at the Development Services Center to customers who are unfamiliar with the permitting and inspection processes, and to provide more equitable services.</p>
<p>1. Adequate Staffing Levels</p> <p>2. Expand Access to Services</p>	<p>Plan Review & Permitting Services 1.0 FTE</p> <p>1.0 Site Development Inspector I</p>	<p>Improve the continuity of services to the Environmental soils customers, improve plan review turnaround time on SE & SP permits, decrease overtime, and provide greater flexibility in the Site Development group.</p>
<p>1. Adequate Staffing Levels</p> <p>2. Expand Access to Services</p>	<p>Land Use Services 6.0 FTE</p> <p>1.0 Sr. City Planner – Land Use Specialty 2.0 City Planner II – Land Use Specialty 1.0 Sr. City Planner – Urban Design 1.0 Development Services Tech II 1.0 City Planner II – Urban Design</p>	<p>These positions will help improve service levels and turnaround times for a variety of services provided by the LUS Division. For example: The 14-day completeness check for Type II Land Use Reviews will be met for 80% of the applications (up from 70%); The 21-day deadline for a Final Plat status report will be met for 75% of Final Plats, (up from 50%). The 21-day turnaround time for first response for Property Line Adjustments and Lot Confirmations will be met for 85% of these applications (up from 75%).</p>
<p>1. Adequate Staffing Levels</p> <p>2. Expand Access to Services</p>	<p>Inspection Services 7.0 FTE</p> <p>1.0 Sr. Building Inspector – FPP 2.0 Electrical Inspector (one commercial, one residential) 1.0 Plumbing Inspector – residential 1.0 Building Inspector II - residential 1.0 Building Inspector II – Enforcement 1.0 Office Support Specialist II - residential</p>	<p>The work load in residential and commercial inspections is projected to increase by 9% and 6% respectively in FY 2015-16. New positions will maintain existing service levels and help the bureau respond to 85% of residential and 78% of commercial inspection requests within 24 hours.</p>
<p>1. Equity</p> <p>2. Expand Access to Services</p>	<p>Office of Director/Administrative Services 2.5 FTE</p> <p>1.0 Sr. Community Outreach Rep 1.0 Office Support Specialist II 0.5 Graphic Designer II</p>	<p>These positions will help the bureau with the development and implementation of customer service, outreach and engagement work.</p>
	<p>Total New Fee Supported Positions 19.5 FTE</p>	

