

Bureau of Development Services Director Paul Scarlett's Calendar

Week of March 16 - 22, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
8:45 – 9:45 Executive Assistant	8:30 – 9:30 Inspection Services Division Meeting	8:30 – 9:15 ITAP Manager, ITAP Vendor Executives via phone	9:00 – noon City Attorney	8:00 – 8:15 HR Issue
10:00 – 10:30 Commissioner of Public Utilities, Principal Planner	9:15 – 10:00 Principal Planner	10:00 – 1:00 Inspection Services Manager, Senior Electrical Inspector, State BCD Administrator & staff, Industry Stakeholders	1:00 – 5:00 Vacation	8:45 – 9:00 Plan Review Manager, new employee
10:30 – 10:45 Commissioner of Public Utilities, Customer Service & Communications Manager	10:00 – 11:30 Leadership Team	2:00 – 2:30 HR Issue		9:00 – 9:30 HR Issue
10:45 – 11:30 Commissioner of Public Utilities, Finance Manager	11:30 – 11:45 FPP/FIR Manager			9:30 – 10:00 Citywide Equity Committee Representative
11:30 – 1:30 World Championship 1- year kick-off event	11:45 – noon Technology staff			10:00 – 11:00 Executive Assistant
2:15 – 2:30 Administrative Support Manager	12:30 – 2:00 Internal Business Services Director			11:00 – 11:30 Enforcement Program Manager, Principal Planner, Land Use Manager
2:30 – 3:00 Administrative Support Manager, Finance Manager	2:00 – 2:15 Inspection Services Manager			11:30 – noon HR Issue
3:00 – 3:30 Administrative Services Management Assistant	2:15 – 2:45 Inspection Services Manager, Enforcement Program Manager, Neighborhood Inspections Manager			2:00 – 3:00 City Attorney
	2:45 – 3:00 Inspection Services Manager			
	3:00 – 3:30 ITAP Manager, ITAP QA Consultant			