

**Bureau of Development Services Director Paul Scarlett's Calendar**

**Week of April 13 – April 19, 2015**

Monday	Tuesday	Wednesday	Thursday	Friday
8:45 – 9:45 Executive Assistant	9:00 – 10:00 Principal Planner	7:00 – 10:00 Conference	8:00 – 9:30 Development Review Advisory Committee	9:00 – 10:00 Inspection Services Manager, Commercial Inspections Manager, Finance Manager, Code & Policy Analyst, Commercial Electrical Senior Inspector
10:00 – 10:45 Commissioner of Public Utilities, ITAP Manager	10:00 – 11:30 BDS Budget Advisory Committee	10:00 – 11:00 Customer Services & Communications Manager	10:00 – 11:00 Executive Assistant	10:00 – 11:00 Commissioner of Public Utilities Liaison, Bureau Assessment Lead & staff, Consultant
10:45 – 11:30 Commissioner of Public Utilities	11:30 – 12:30 Plan Review & Permitting Services Manager	11:00 – 11:30 ITAP Manager, ITAP QA Consultant	11:00 – 11:30 Inspection Services Manager, Residential Inspections Managers, Customer Service & Communications Manager & staff	
1:30 – 2:00 Commissioner of Public Utilities, Principal Planner, Commissioner Liaison, Development Customers	2:30 – 2:45 Residential Inspections Manager, New Employee	11:30 – 12:00 Administrative Services Manager, Customer Service & Communications staff	11:30 – 12:00 Administrative Services Manager, BDS City Wide Equity Representatives	
2:15 – 3:15 Administrative Services Manager	3:00 – 3:30 ITAP Manager	1:15 – 1:45 Commissioner of Public Utilities Liaison, Constituent	12:15 – 1:30 Commissioner of Public Utilities, Parks & Recreation Director	