

Bureau of Development Services Director Paul Scarlett's Calendar

Week of May 25 – May 31, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
Holiday	8:45 – 9:45 Executive Assistant	8:30 – 3:00 Vacation	8:45 – 9:00 Permitting Services staff, New Employees	9:00 – 10:00 LMC Subcommittee
	10:00 – 10:40 Commissioner of Public Utilities Liaison	3:30 – 4:00 Customer Service & Communications Manager	9:00 – 9:15 Land Use Manager, New Employee	10:30 – 11:30 Executive Assistant
	10:40 – 11:00 Commissioner of Public Utilities Liaison, ITAP Manager	4:00 – 4:15 Pioneer Square Countdown Clock Unveiling	9:30 – 10:30 Executive Assistant	11:30 – 12:00 Administrative Services Manager, Citywide Equity Committee Representatives
	11:00 – 11:15 Commissioner of Public Utilities Liaison, Senior Structural Engineer		9:30 – 9:45 Senior Structural Engineer, New Employee	12:15 – 1:15 Parks Director
	11:15 – 11:30 Commissioner of Public Utilities Liaison		10:30 – 11:00 Commissioner of Public Utilities & Liaison, Principal Planner, Facility Services Manager, Mayor's Office staff	3:00 – 3:15 PSSRP Manager
	2:00 – 3:30 Leadership Team		1:30 – 2:30 Building Officials	
	4:00 – 4:30 BCD Administrator (via phone)		3:00 – 3:15 Administrative Services Manager, Finance Manager, Administrative Services staff	
			3:15 – 4:00 Administrative Services Manager	