

Bureau of Development Services Director Paul Scarlett's Calendar

Week of June 1 – 7, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
8:30 – 9:30 BDS Chat with the Director	9:00 – 10:00 Plan Review & Permitting Services Manager	8:00 – 10:30 Out	11:00 – 11:30 Commissioner of Public Utilities	8:30 – 9:00 ITAP Manager
10:00 – 10:15 Tree Program Manager, Administrative Services Support Manager	10:00 – 11:00 City Attorney	11:00 – 11:30 Customer Service & Communication Manager	11:30 – 1:00 Bureau Directors	9:00 – 9:30 BCD Administrator (via phone)
10:15 – 10:30 Tree Program Manager	11:00 – 12:00 Senior Managers	1:30 – 3:00 Labor Management Committee	2:30 – 3:00 Administrative Support Manager, DRAC Chair, DRAC Vice Chair	11:00 – 11:15 Planning & Zoning staff, New Employees
10:30 – 10:45 Administrative Services Manager	12:30 – 12:45 Commissioner of Public Affairs Staff Representative	3:00 – 3:30 ITAP Manager	3:00 – 4:00 Executive Assistant	
	2:00 – 3:00 Administrative Services Manager	3:30 – 4:00 Land Use Services Manager, Facilities Coordinator, Senior City Planner		
	3:30 – 4:30 Equity & Policy Manager			