

Bureau of Development Services Director Paul Scarlett's Calendar

Week of July 27 - August 2, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 10:00 ITAP Manager, ITAP Vendor Executives	9:30 – 10:30 City Council	9:00 – 10:00 Executive Assistant	8:30 – 9:00 FPP/FIR Manager, Code & Policy Analyst	7:45 – 2:00 Bureau Directors
10:00 – 11:00 State BCD Administrator & staff, Plan Review & Permitting Services Manager, Plan Review Manager, Engineering Plan Review Manager & staff, Permitting Services staff, Sr. Code & Policy Analyst	11:00 – 11:30 Customer Service & Communications Manager	10:00 – 10:30 Inspection Services Manager, Residential Inspections Managers & staff	9:00 – 10:00 Bureau Assessment Orientation	
11:00 – 12:00 Executive Assistant	3:00 – 4:00 Equity & Policy Manager		10:30 – 12:00 Commissioner of Public Affairs, ITAP Manager	
12:15 – 12:45 Plan Review & Permitting Services Manager			11:15 – noon Senior Managers	
2:15 – 3:00 Administrative Services Manager			2:00 – 3:00 Plan Review & Permitting Services Manager	
3:00 – 4:00 Administrative Services Manager, ITAP Manager & staff, Technology Manager			3:00 – 4:00 ITAP Manager	
			4:00- 4:15 Principal Planner, Planning & Zoning Manager	
			4:15 – 4:20 Principal Planner	