Bureau of Development Services Director Paul Scarlett's Calendar

Week of August 24 – 30, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
10:00 – 11:00 IBS Director & staff, BDS Fleet Coordinator	9:00 – 10:00 Plan Review & Permitting Services Manager	8:30 – 9:15 ITAP Manager, ITAP Vendor Executives (via phone)	8:30 – 9:15 ITAP Vendor Executive (via phone)	11:00 – 11:45 HR Issue
11:00 – 11:30 IBS Director & staff	11:15 – noon Senior Managers	10:00 – 10:30 Customer Service & Communications Manager	9:30 – 10:30 Parks Director & staff, Tree Code Project Manager & staff	3:00 – 3:30 Employee Departure
2:00 – 2:30 ITAP Manager	2:00 – 2:30 Commissioner of Public Affairs	11:30 – noon Principal Planner, Tree Code Project Manager & staff	11:00 – noon City Attorney	
2:30 – 3:30 Executive Assistant	2:30 – 3:00 Commissioner of Public Affairs, LUS Manager	2:00 – 3:00 Inspection Services Manager	2:30 – 3:30 Executive Assistant	