

Bureau of Development Services Director Paul Scarlett's Calendar

Week of September 7 - 13, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
Holiday	8:20 – 8:50 Commercial Electrical Section Meeting	8:30 – 9:15 ITAP staff, ITAP Vendor Executives (via phone)	8:30 – 9:00 Administrative Services staff	8:30 – 9:00 Plan Review staff
	8:50 – 9:00 Executive Assistant	9:15 – 10:00 ITAP staff	9:00 – 10:00 Executive Assistant	10:00 – 11:00 Commissioner of Public Affairs Liaison, Plan Review & Permitting Services Manager Inspection Services Manager, Principal Planner, Housing Bureau Director & staff
	9:00 – 10:00 Plan Review & Permitting Services Manager	11:00 – 11:30 ITAP staff, ITAP QA Consultant	10:30 – noon Planning & Development Directors	
	10:30 – noon Senior Managers	11:30 – noon Customer Service & Communications Manager	1:30 – 2:30 BPS Director	
	2:30 – 3:00 FPP/FIR Manager, Code & Policy Analyst	2:00 – 3:00 Inspection Services Manager	2:30 – 3:30 Commissioner of Public Affairs Liaison, Plan Review & Permitting Services Manager, Principal Planner, PDC staff	
	3:30 – 4:30 HR Business Partner, Inspection Services Manager, Commercial Inspections Manager	3:00 – 4:00 Administrative Services Manager		