

Bureau of Development Services Director Paul Scarlett's Calendar

Week of September 14 - 20, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
10:00 – 11:00 Executive Assistant	9:00 – 9:30 Equity Coordination Team Orientation	9:00 – noon ITAP Executives	8:00 – 10:00 Development Review Advisory Committee	9:00 – 10:00 LMC Subcommittee
11:00 – noon Audit Services staff	9:30 – 10:00 Facilities Coordinator	Noon – 12:20 ITAP City Executives	10:00 – 10:30 Customer Service & Communications Manager	10:00 – 2:00 Inspector Ride-along
	10:30 – noon ITAP Manager & staff, Commissioner of Public Affairs Liaison, Chief Technology Officer, PBOT Assistant Director, City Attorney, Customer Services & Communications Manager	3:00 – 3:30 Equity & Policy Manager	11:15 – 11:30 Commercial Inspections Manager	2:00 – 2:30 Equity in Motion Strategy Meeting
	Noon – 1:00 OMF Speaker Series	4:00 – 4:30 HR Issue	1130 – noon Equity & Policy Manager, Citywide Equity Representatives	3:00 – 4:00 Executive Assistant
	1:30 – 2:30 ITAP Manager & staff, ITAP Vendor Executives	4:30 – 4:50 Inspection Services Manager	1:00 – 1:30 Equity Coordination Team Orientation	
	2:30 – 3:00 ITAP Manager		2:00 – 3:00 Commissioner of Public Affairs	
	3:00 – 4:00 Principal Planner			