



City of
Portland, Oregon
Bureau of Development Services
FROM CONCEPT TO CONSTRUCTION

Dan Saltzman, Commissioner
Paul L. Scarlett, Director
Phone: (503) 823-7300
Fax: (503) 823-6983
TTY: (503) 823-6868
www.portlandoregon.gov/bds

October 1, 2015

Permit #: 09-100000-000-00-RS

IVR #: 1023632 Issued: September 25, 2009

SMITH, BOB
6336 SW MAIN ST
PORTLAND, OR 97265

Regarding work at this address: 6336 SW MAIN ST

Tax # R6100000780

The City of Portland Bureau of Development Services recently launched the Residential Reactivation Permit Program intended to assist residential homeowners to close old building permits issued for work done at their property prior to October 1, 2010. **Our records indicate that there is an inactive residential permit on the property listed above as of: August 20, 2010**

We want to work with you to close this permit, so we are granting an additional 30 calendar days to request one no-charge reactivation inspection.

During the inspection, we will verify the permitted work was completed as required and ensure there are no fire or life safety issues related to the work that could put occupants at risk. Finalizing permitted work through this program will also ease future real estate transactions by ensuring all permitted work is completed. However, if there is no response within the 30 day period, this permit will be permanently expired and the property owner will be required to purchase new permits for the work in the future.

The Oregon Residential Specialty Code 105.5 Expiration states: *Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced.*

Please respond by November 1, 2015 to request one no-charge reactivation inspection.

Please read the back of this letter for program information.

cc: Permit Applicant
BOB SMITH
6336 SW MAIN ST
PORTLAND, OR 97265

STARTING THE REACTIVATION PERMIT PROCESS

1.) Fill out the inspection response form at www.portlandoregon.gov/bds/R2P2

2.) Permit holders **MUST** have the following items on-site during the inspection:

APPROVED PLANS

- Standard size plan copy is required.
- If you don't have a plan copy, you may obtain a plan copy at Resource Records located in the Development Services Center on the 1st floor at 1900 SW 4th Ave.
- If you are the "homeowner on record", you will not be charged the \$15 research fee. However, you will be charged fees for the document printing.

ORANGE INSPECTION CARD

- If you don't have an orange inspection card, you may obtain a new orange inspection card at no cost at Document Services located on the 2nd Floor at 1900 SW 4th Ave.

PERMIT/CASE REPORT PRINTOUT

- Please print a copy of your "Permit/Cases" report from PortlandMaps.com.

TRADE PERMITS

- Please provide all associated Trade Permit inspection records for electrical, mechanical and plumbing.

UPDATED SUBCONTRACTOR/HOMEOWNER DOING THE WORK INFORMATION

- If property is for sale, lease or rent the electrical work must be performed by a licensed electrical contractor.

ALL INSPECTION INFORMATION AND/OR DOCUMENTATION

- Please provide all previous approved inspections; corrections, revisions, appeals, etc.

NOTE: Prior to Final Approvals, smoke detectors and carbon monoxide alarms are required to be installed and meet the current code requirements. (BATTERY SMOKE DETECTORS ARE ALLOWED IN THE EXISTING PORTIONS OF THE DWELLING).

If you have questions or need assistance, please email R2P2@portlandoregon.gov or contact **Cynthia Kotaniemi** at 503-823-9258.

IF YOU FAIL TO RESPOND TO THIS REQUEST WITHIN 30 DAYS:

- The permit will be expired and will not be reactivated.
- A new permit will be required for inspection of any work that was completed under the previous permit.
- The new permit will be subject to approval under the Building Code in effect at the time of submittal, and at current permit rates.
- Your expired permit may be sent to CODE ENFORCEMENT regarding violations of Fire, Life, Safety and/or municipal codes associated with the unapproved work that occurred. This could result in the assessment of monthly enforcement fees (liens against the property) or a complaint being filed with the Code Hearings Officer. You will be notified if any Code Enforcement action is initiated.