



**City of  
Portland, Oregon**  
**Bureau of Development Services**  
FROM CONCEPT TO CONSTRUCTION

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## **BDS Budget Advisory Committee**

### **Meeting Agenda**

**Thursday, November 19, 2015**

**12:00 noon - 1:30 pm**

**1900 SW Fourth Ave., 5<sup>th</sup> floor, Room 5A**

<b>1. 12:00 p.m.</b>	<b>Welcome</b> <ul style="list-style-type: none"><li>• Approve 10/29/15 Meeting Minutes</li></ul>	Adrienne Edwards
<b>2. 12:05 p.m.</b>	<b>Citywide Budget Update</b> <ul style="list-style-type: none"><li>• Mayor's Budget Guidance</li><li>• General Fund Status Update</li></ul>	Doug Le / Jessica Kinard, City Budget Office
<b>3. 12:15 p.m.</b>	<b>Economic Outlook</b>	Elshad Hajiyev, BDS Kyle O'Brien, BDS
<b>4. 12:30 p.m.</b>	<b>BDS Equity Goals / Equity Assessment Tool</b>	Dora Perry, BDS
<b>5. 1:00 p.m.</b>	<b>BDS Budget Focus (discussion)</b> <ul style="list-style-type: none"><li>• Revisit Budget Goals Memo</li><li>• BDS Staffing / Workload</li><li>• General Fund Needs</li></ul>	Paul Scarlett, BDS
<b>6. 1:20 p.m.</b>	<b>Discussion / Recap</b>	Committee

#### **Handouts:**

1. 10/29/15 BAC Meeting Notes
2. Equity Assessment Tool
3. Economic Outlook
4. BDS General Fund Allocation
5. BDS Director's Budget Goals Memo (updated)
6. Workload Parameters
7. Non-Cumulative Cost Recovery Report
8. Business Continuity Plan

**The next BAC meeting will be held on Thursday, December 17, 2015.**

## Bureau of Development Services

### FY 2016-17 Budget Advisory Committee (BAC) Roster

Name	Representing	Organization
Andre Baugh	Community	Group AGB, Ltd.
Paul Grove	Residential Construction	Home Builders Association
Barrett Karnes	Community	REACH CDC
Maryhelen Kincaid	Development Review Advisory Committee (DRAC)	DRAC / East Columbia Neighborhood Association
Kirk Olsen	Development Review Advisory Committee (DRAC)	Trammell Crow Co.
Cristina Palacios	Community	Community Alliance of Tenants
Susan Steward	Industry	Building Owners & Managers' Association
Steve White	Community	Oregon Public Health Institute
Shawn Burgett	BDS Land Use Services	BDS
Mike Liefeld	BDS Enforcement	BDS
Kathy Saunders	Permitting Services	BDS
Paul Scarlett	BDS Management	BDS
David Tebeau	BDS Inspections FPP / FIR	BDS
Rachel Whiteside	BDS Labor Management Committee / Information Technology Advancement Project	BDS