

Bureau of Development Services Director Paul Scarlett's Calendar

Week of November 16 – 22, 2015

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 10:00 Executive Assistant	8:30 – 9:30 ITAP Manager, ITAP Vendor Executives	8:30 – 10:00 BDS New Employee Welcome	8:00 – 10:00 Development Review Advisory Committee	Vacation
10:00 – 11:00 Commissioner of Public Affairs	10:00 – 11:30 Leadership Team	10:45 – 11:00 Union Representative	10:15 – 10:45 Commercial Inspector	
11:15 – noon Inspection Services Manager	2:30 – 3:30 Plan Review & Permitting Services Manager	11:00 – 11:30 Customer Service & Communications Manager	10:30 – 11:30 Planning & Sustainability Director	
2:15 – 3:15 Administrative Services Manager	3:30 – 4:00 ITAP Manager	1:00 – 1:15 Training	Noon – 1:30 BDS Budget Advisory Committee	
3:30 – 4:00 Plan Review & Permitting Services Manager, Inspections Services Manager, Plan Review Manager, Sr. Code & Policy Analyst			2:00 – 3:00 Executive Assistant	
5:00 – 6:00 Technology Oversight Committee			3:00 – 4:00 Risk Director & staff, Administrative Services Manager, Loss Control Coordinator	
			4:00 – 4:15 Inspection Services Manager	