

**Bureau of Development Services Director Paul Scarlett's Calendar**

**Week of November 23 – 29, 2015**

Monday	Tuesday	Wednesday	Thursday	Friday
8:30 – 9:30 Equity in Motion	9:30 – 10:30 Principal Planner	10:00 – 11:00 Permitting Services Manager	Holiday	Holiday
9:30 – 10:00 Executive Assistant	10:30 – 10:45 Fun & Events Committee event			
11:00 – 11:30 HR Issue	10:45 – noon Senior Managers			
11:30 – noon Customer Service & Communications Manager	2:30 – 3:30 Equity & Policy Manager			
1:00 – 1:30 Commissioner of Public Affairs, Plan Review & Permitting Services Manager	3:30 – 4:30 Inspection Services Manager			
2:15 – 3:45 Administrative Services Manager				
3:45 – 4:15 ITAP Manager				