

Bureau of Development Services Director Paul Scarlett's Calendar

Week of March 7 - 13, 2016

Monday	Tuesday	Wednesday	Thursday	Friday
8:45 – 9:00 Constituent (via phone)	8:30 – 9:15 Business Operations & Finance Services Manager, Finance Manager	8:30 – 9:30 ITAP City Executives	9:00 – 10:00 Plan Review & Permitting Services Manager	9:00 – 10:00 LMC Subcommittee
9:00 – 10:00 Executive Assistant	10:00 – 10:30 travel	10:00 – noon City Council	11:00 – 11:30 Executive Assistant	10:15 – 10:30 Business Operations & Finance Services Manager, Finance Manager, Principal Planner
11:30 – noon Enforcement Program Manager, Housing Inspection Manager	10:30 – noon Senior Managers, Port of Portland staff	2:00 – 3:00 Inspection Services Manager	11:30 – 12:30 Public Information & Enforcement Services Manager	10:30 – 10:45 Business Operations & Finance Services Manager, Finance Manager, Plan Review & Permitting Services Manager
2:00 – 2:15 BHR Business Partner	Noon – 12:30 travel		1:45 – 2:00 BHR Business Partner	10:45 – 11:00 Business Operations & Finance Services Manager, Finance Manager, Inspection Services Manager
2:15 – 3:15 Business Operations & Finance Services Manager, Finance Manager	2:30 – 3:00 Facilities Coordinator		2:00 – 2:30 BPS Director and staff, Principal Planner and staff	11:00 – 11:15 Business Operations & Finance Services Manager, Finance Manager, Public Information & Enforcement Services Manager
	3:00 – 3:30 ITAP Manager		2:40 – 3:00 Business Operations & Finance Services Manager, Facilities Coordinator	11:30 – 12:15 City Attorney
				2:00 – 3:00 Executive Assistant