

Bureau of Development Services Director Paul Scarlett's Calendar

Week of May 9 - 15, 2016

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 10:00 Executive Assistant	8:40 – 9:00 HR Issue	8:30 – 9:30 ITAP City Executives, ITAP Vendor Executives	8:30 – 9:00 ITAP Manager	8:30 – 11:30 Inspector Ride-along
10:00 – 10:30 ITAP QA Consultant	9:00 – 10:00 Principal Planner	9:45 – 10:00 Plan Review & Permitting Services Manager	9:00 – 10:00 Internal Business Services Director and staff, Business Operations & Finance Services Manager	1:00 – 1:30 Plan Review & Permitting Services Manager
11:00 – 11:20 Commissioner of Public Affairs, Building Official	10:30 – noon Senior Managers	10:00 – 11:00 Plan Review & Permitting Services Manager, Engineering Plan Review Manager and staff, Major Projects Group staff, Plan Review Manager	10:00 – 11:00 Inspection Services Manager	2:00 – 3:00 City staff, Constituent
11:20 – noon Commissioner of Public Affairs	Noon – 12:30 Business Operations & Finance Manager, Finance Manager, Principal Planner	11:00 – 11:30 Public Information & Enforcement Services Manager	11:00 – noon Executive Assistant	
	1:15 – 1:35 Business Operations & Finance Manager, Public Information & Enforcement Services Manager			
	2:00 – 3:00 Equity & Policy Manager			