

**Bureau of Development Services Director Paul Scarlett's Calendar**

**Week of June 20 - 26, 2016**

Monday	Tuesday	Wednesday	Thursday	Friday
8:30 – 9:30 Equity in Motion	8:30 – 9:00 Plan Review & Permitting Services Manager, Engineering Plan Review Manager, Code & Policy Analyst	2:00 – 3:00 Inspection Services Manager	9:00 – 10:00 Executive Assistant	Vacation
9:30 – 10:00 ITAP Manager, ITAP Subject Matter Experts	9:00 – 9:30 City Attorney	3:00 – 3:30 Equity & Policy Manager	10:30 – noon Planning & Development Directors	
10:00 – 11:00 Executive Assistants	9:30 – 11:30 Leadership Team	3:30 -4:00 Chief Technology Officer, Transportation Assistant Director	1:30 – 2:30 Building Officials	
11:00 – noon Principal Planner, Development Customer	2:00 – 3:00 Technology Executive Steering Committee		2:30 – 2:45 Departing Employee	
1:00 – 1:30 Commissioner of Public Affairs				
1:30 – 2:00 Commissioner of Public Affairs, ITAP Manager				
2:30 – 3:00 Business Operations & Finance Services Manager, Facilities Coordinator				
3:00 – 3:30 Business Operations & Finance Services Manager, Training & Workforce Development Manager and staff				
4:30 – 5:30 ITAP Manager, Technology Oversight Committee				