

Bureau of Development Services Director Paul Scarlett's Calendar

Week of August 1 - 7, 2016

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 10:00 Executive Assistant	9:00 – 10:00 Principal Planner	10:00 – 10:30 Public Information & Enforcement Services Manager	9:00 – 10:00 Executive Assistant	10:00 – 1:00 Training
11:00 – 11:20 Commissioner of Public Affairs	2:30 – 3:00 Business Operations staff, Chief Procurement Offices (via phone)	11:15 – 11:45 Business Operations & Finance Services Manager	10:00 – 11:00 Equity & Policy Manager	
11:20 – 11:40 Commissioner of Public Affairs, Plan Review Manager	3:00 – 3:30 ITAP Manager	11:45 – noon LUS Manager, Facilities Coordinator	11:00 – 11:15 Training & Workforce Development and staff	
11:40 – noon Commissioner of Public Affairs, Equity & Policy Manager		1:30 – 3:00 Labor Management Committee	11:30 – 1:00 Bureau Directors	
3:00 – 3:15 Business Operations staff			2:00 – 2:15 Commercial Inspections staff	
3:30 – 4:00 Chief Technology Officer and staff			2:30 – 3:15 Development Review Advisory Committee Co- Chairs, DRAC Coordinator	
			3:30 – 4:00 Business Operations & Finance Services Manager, Finance Manager	