



Agenda Approved by Members
Date Approved: _____

RIVER COMMUNITY ADVISORY COMMITTEE (RCAC)

MEETING MINUTES

THURSDAY, APRIL 14, 2016 11AM – 12PM

1900 SW 4TH AVENUE, ROOM 5E

PORTLAND, OR 97201

RCAC MEMBERS (CHECKED IF IN ATTENDANCE):

<input checked="" type="checkbox"/>	Karla Divine
<input checked="" type="checkbox"/>	George Fetzer (<i>Secretary</i>)
<input checked="" type="checkbox"/>	Jesse Fox

<input checked="" type="checkbox"/>	Sam Galbreath (<i>Chair</i>)
<input checked="" type="checkbox"/>	David Horstkotte

CITY MEMBERS (CHECKED IF IN ATTENDANCE):

<input checked="" type="checkbox"/>	Mitch Nickolds
	Ray Pratt
<input checked="" type="checkbox"/>	Nancy Thorington

<input checked="" type="checkbox"/>	Leanne Torgerson
<input checked="" type="checkbox"/>	Glova Viers
	Terry Whitehill

MINUTES:

1. Roll Call:

- a. George Fetzer – present
Jesse Fox – present
David Horstkotte – present
Sam Galbreath – present
Karla Divine – present
- b. There are 5 members present. We **do** have a quorum. (*Nickolds*)
- c. Title 28 impacts the requirements for a quorum. Five (5) members are required effective 5/6/2016 when changes go into effect.

2. Approval of Minutes RCAC Meeting (*Secretary*):

- a. November 12, 2015 Meeting Minutes
 - i. Committee had a quorum
 - ii. 5 members in attendance
 - iii. Minutes approved by unanimous vote

- b. February 18, 2016 Meeting Minutes
 - i. Did not have a quorum
 - ii. Still valid to be included in the 5 required annual meetings
 - iii. No actions are allowed without quorum, but meeting is still valid
 - iv. Minutes approved by unanimous vote

MEMBERSHIP BUSINESS:

- 3. Swear in New RCAC Member (*Torgerson*)
 - a. Karla Divine sworn in by Leanne Torgerson (11:25 AM)

OLD BUSINESS:

- 4. Revisions to Title 28 – Floating Structures:
 - a. Reading did not occur as planned
 - b. Lightning had a concern so Nancy removed from agenda
 - c. Nancy confirmed for his that the electrical and plumbing are both required for Section 28.03.020
 - d. Required a second reading anyway so Nancy attended Council meeting on 4/6/2016 and it was passed
 - e. It will go into effect 30 days following – 5/6/2016
 - f. Electronic copy requested by members – it will be available on the Auditor’s website so Mitch will provide a link to all members
- 5. Title 28 Revisions & Multnomah County
 - a. Mitch research the Multnomah County to find floating structure code and it is extremely limited
 - b. Mitch reached out to inform Multnomah County of the passing of the revisions to Title 28 and hopes these will be adopted by the county as well
 - c. The Committee can write a resolution to the Commissioner (Dan Saltzman) and BDS Director (Paul Scarlett) to encourage the City to encourage the County to work together to develop/update the memorandum of understanding (MOU) between the City and County
 - d. Mitch will review the prior meeting minutes to find what this Committee has drafted previously by Martha Bailey and Jim Nicks

NEW BUSINESS:

6. Letter of Resolution:
 - a. Sam Galbreath inquired if BDS (specifically Nancy Thorington and Mitch Nickolds) could draft a resolution
 - b. David Horstkotte made a motion to request Mitch Nickolds and Nancy Thorington draft a letter of resolution to encourage the City (addressed to Commissioner Saltzman and Director Scarlett) to encourage the County to work together to develop/update a MOU to include adoption of Title 28 or a similar code
 - c. The draft can be sent to the Committee Members to review prior to the June 2016 meeting
 - d. Vote to approve draft letter of resolution cannot be conducted via email
 - e. Vote will occur during the June-2016 meeting

MEETING ADJOURNED

7. Adjourn (*Chair*)
 - a. Thursday, April 14, 2016 12:01 PM

NEXT MEETINGS

June 6, 2016

September 8, 2016

November 10, 2016