

Subject: Scarlett, Paul Calendar
Attachments: Scarlett Paul Calendar.ics

Scarlett, Paul Calendar

Paul.Scarlett@portlandoregon.gov

Monday, September 19, 2016 – Sunday, September 25, 2016

Time zone: (UTC-08:00) Pacific Time (US & Canada)

(Adjusted for Daylight Saving Time)

September 2016

Su Mo Tu We Th Fr Sa

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Busy Tentative Free
 Out of Office Working Elsewhere Outside of Working Hours

September 2016

▲ **Mon, Sep 19**

- Before 8:00 AM Free**
 - 8:30 AM – 9:30 AM [Equity in Motion - Hispanic Heritage Month - Speakers BDS Staff](#)
2500A
Torgerson, Leanne
 - 10:00 AM – 11:00 AM [Leanne Torgerson \(Executive Assistant\)](#)
Paul's Office
Torgerson, Leanne
 - 2:15 PM – 3:15 PM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\)](#)
Paul's Office
Torgerson, Leanne
 - 3:30 PM – 4:00 PM [Mitch Nickolds \(Inspection Services Manager\)](#)
Paul's Office
Torgerson, Leanne
 - After 5:00 PM Free**
-

▲ **Tue, Sep 20**

<input type="checkbox"/>	Before 8:00 AM	Free
<input checked="" type="checkbox"/>	8:45 AM – 9:00 AM	Amit Kumar to introduce new employee Paul's Office Torgerson, Leanne
<input checked="" type="checkbox"/>	9:30 AM – 11:30 AM	BDS Leadership Team (April 2016 - Jan. 2017) 2500B Torgerson, Leanne
<input checked="" type="checkbox"/>	2:00 PM – 2:15 PM	Charles Myrick (Enforcement staff) & Lamar Kelsaw (Residential staff) Paul's Office
<input checked="" type="checkbox"/>	2:30 PM – 3:30 PM	Andy Peterson (Plan Review & Permitting Services Manager) Paul's Office Torgerson, Leanne
<input checked="" type="checkbox"/>	3:30 PM – 4:30 PM	Rebecca Sponsel (ITAP Manager) Paul's Office Torgerson, Leanne
<input type="checkbox"/>	After 8:00 PM	Free

▲ **Wed, Sep 21**

<input type="checkbox"/>	Before 8:00 AM	Free
<input checked="" type="checkbox"/>	11:00 AM – 11:30 AM	Ross Caron (Public Information & Enforcement Services Manager) Paul's Office Torgerson, Leanne
<input checked="" type="checkbox"/>	2:45 PM – 2:50 PM	Kelly Bailey (new employee)
<input checked="" type="checkbox"/>	4:30 PM – 6:30 PM	Celebration of the 2035 Comprehensive Plan and the Portland Plan City Hall Atrium
<input type="checkbox"/>	After 6:30 PM	Free

▲ **Thu, Sep 22**

<input type="checkbox"/>	Before 8:00 AM	Free
<input checked="" type="checkbox"/>	9:00 AM – 10:00 AM	Leanne Torgerson (Executive Assistant) Paul's Office Torgerson, Leanne
<input checked="" type="checkbox"/>	10:00 AM – 10:30 AM	Rebecca Sponsel (ITAP Manager) Paul's office Torgerson, Leanne
<input checked="" type="checkbox"/>	11:00 AM – 12:00 PM	Kareen Perkins (Permitting Services Manager)
<input type="checkbox"/>	After 8:00 PM	Free

▲ **Fri, Sep 23**

- Before 8:00 AM Free**
 - 9:00 AM – 10:00 AM [LMC Hiring Subcommittee Meeting](#)
Conference Room 5b (except Feb 12 and Mar 11 will be in Conf Rm 5a)
Erlandsen, Linda
 - 10:00 AM – 11:00 AM [BDS Director Paul Scarlett and staff, Stephen Keller \(Bliss Development LLC\) and team re: Sports Campus Program in Cully Neighborhood](#)
1900 SW 4th Ave,- 5th floor - Director's Conf. Room
Torgerson, Leanne
 - After 5:00 PM Free**
-

Details

Monday, September 19, 2016

- ▲ **Time** 8:30 AM – 9:30 AM
 - Subject** Equity in Motion - Hispanic Heritage Month - Speakers
BDS Staff
 - Location** 2500A
 - Show Time** Busy
 - As**
 - Attendees**

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required
-

- ▲ **Time** 10:00 AM – 11:00 AM
 - Subject** Paul and Leanne one on one
 - Location** Paul's Office
 - Show Time** Busy
 - As**
 - Attendees**

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required

Poole, Colleen
<Colleen.Poole@portlandoregon.gov> Required

▲ **Time** 2:15 PM – 3:15 PM
Subject Paul and Deborah one on one
Location Paul's Office
Recurrence Occurs every Monday effective 9/19/2016 until 9/19/2016
from 2:15 PM to 3:15 PM
Show Time Busy
As
Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Required

▲ **Time** 3:30 PM – 4:00 PM
Subject Paul and Mitch one on one
Location Paul's Office
Show Time Busy
As
Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Required

Tuesday, September 20, 2016

▲ **Time** 8:45 AM – 9:00 AM
Subject Paul, Amit to introduce new employee
Location Paul's Office
Show Time Busy
As
Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer

Scarlett, Paul
<Paul.Scarlett@portlandoregon.gov> Required

Kumar, Amit
<Amit.Kumar@portlandoregon.gov> Required

▲ **Time** 9:30 AM – 11:30 AM

Subject BDS Leadership Team (April 2016 - Jan. 2017)

Location 2500B

Recurrence Occurs the third Tuesday of every 1 month(s) effective 9/20/2016 until 9/20/2016 from 9:30 AM to 11:30 AM

Show Time Busy

As

Sending you the BDS Leadership Team meeting Series for April 2016 through Jan. 2017. (3rd Tuesday, 9:30 to 11:30 in 2500B).

Leanne
X37937

Attendees **Name <E-mail>** **Attendance**

Torgerson, Leanne
<Leanne.Torgerson@portlandoregon.gov> Organizer

BDS Division & Section Managers <BDS-M&S@portlandoregon.gov> Required

Garcia, Tony
<Tony.Garcia@portlandoregon.gov> Required

Whitehill, Terry
<Terry.Whitehill@portlandoregon.gov> Required

Kraut, Lory <Lory.Kraut@portlandoregon.gov> Required

Meyer, Cindy
<Cindy.Meyer@portlandoregon.gov> Required

Pierce, Christy
<Christine.Pierce@portlandoregon.gov> Required

Jonak, Ross <Ross.Jonak@portlandoregon.gov> Optional

Appleyard, Richard
<Richard.Appleyard@portlandoregon.gov> Optional

Morris, Deborah Sievert
<Deborah.SievertMorris@portlandoregon.gov> Optional

Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Optional
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Optional
Fetters, Mark <Mark.Fetters@portlandoregon.gov>	Optional
Caron, Ross <Ross.Caron@portlandoregon.gov>	Optional
Rozzell, Matt <Matt.Rozzell@portlandoregon.gov>	Optional
Perkins, Kareen <Kareen.Perkins@portlandoregon.gov>	Optional
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Optional
Fioravanti, Kara <Kara.Fioravanti@portlandoregon.gov>	Optional
Sponsel, Rebecca <Rebecca.Sponsel@portlandoregon.gov>	Optional
Deis, Fred <Fred.Deis@portlandoregon.gov>	Optional
Morris, Tim <Tim.Morris@portlandoregon.gov>	Optional
Piercy, Janell <Janell.Piercy@portlandoregon.gov>	Optional
Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Optional
Hardy, Douglas <Douglas.Hardy@portlandoregon.gov>	Optional
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional
Perry, Dora <Dora.Perry@portlandoregon.gov>	Optional
Marihart, Ed	Optional

<Ed.Marihart@portlandoregon.gov>

Liefeld, Michael Optional
<Michael.Liefeld@portlandoregon.gov>

Nickolds, Mitch Optional
<Mitch.Nickolds@portlandoregon.gov>

Grenda, Jill <Jill.Grenda@portlandoregon.gov> Optional

Scarlett, Paul Optional
<Paul.Scarlett@portlandoregon.gov>

Morgan, Douglas Optional
<Douglas.Morgan@portlandoregon.gov>

Wolley, Greg Optional
<Greg.Wolley@portlandoregon.gov>

▲ **Time** 2:00 PM – 2:15 PM
Subject Charles Myrick & Lamar Kelsaw
Location Paul's Office
Show Time Busy
As

▲ **Time** 2:30 PM – 3:30 PM
Subject Paul and Andy one on one
Location Paul's Office
Show Time Busy
As
Moving the start time of the 9/20/16 meeting only due to a calendar conflict.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required

▲ **Time** 3:30 PM – 4:30 PM

Subject Paul and Rebecca S one on one

Location Paul's Office

Show Time Busy

As

Extending the 9/20/16 per Rebecca's request.

LT

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Sponsel, Rebecca <Rebecca.Sponsel@portlandoregon.gov>	Required

Wednesday, September 21, 2016



Time 11:00 AM – 11:30 AM

Subject Updated: Paul and Ross one on one

Location Paul's Office

Recurrence Occurs every 2 week(s) on Wednesday effective 9/21/2016 until 9/21/2016 from 11:00 AM to 11:30 AM

Show Time Busy

As

When: Occurs every 2 weeks on Wednesday effective 3/12/2014 from 11:00 AM to 11:30 AM (UTC-08:00) Pacific Time (US & Canada).
Where: Paul's Office

Note: The GMT offset above does not reflect daylight saving time adjustments.

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Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Required



Time 4:30 PM – 6:30 PM

Subject Celebration of the 2035 Comprehensive Plan and the

Portland Plan
Location City Hall Atrium
Show Time Busy
As
Light hors d-oeuvres and drinks will be served.

Thursday, September 22, 2016

▲ **Time** 9:00 AM – 10:00 AM
Subject Paul and Leanne one on one
Location Paul's Office
Recurrence Occurs every Thursday effective 9/22/2016 until 9/22/2016 from 9:00 AM to 10:00 AM
Show Time Busy
As
Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required

▲ **Time** 10:00 AM – 10:30 AM
Subject Paul and Rebecca S. one on one
Location Paul's office
Show Time Busy
As
May only take 20 minutes.
LT
Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
Sponsel, Rebecca <Rebecca.Sponsel@portlandoregon.gov>	Required

▲ **Time** 11:00 AM – 12:00 PM
Subject Kareen
Show Time Busy
As

Friday, September 23, 2016

▲ **Time** 9:00 AM – 10:00 AM

Subject LMC Hiring Subcommittee Meeting

Location Conference Room 5b (except Feb 12 and Mar 11 will be in Conf Rm 5a)

Recurrence Occurs every 2 week(s) on Friday effective 9/23/2016 until 9/23/2016 from 9:00 AM to 10:00 AM

Show Time Busy

As

LMC Hiring Subcommittee Members,

Please accept this invitation to add the scheduled LMC Hiring Subcommittee meeting dates to your calendar for 2016.

I have reserved Conference Room 5B for all of these dates, with the exception of February 12 and March 11 which will be in 5A.

The 2016 LMC Hiring Subcommittee meeting dates are:

January 15 and 29

February 12 and 26 (note: Feb 12 will be in Conf Rm 5a, instead of 5b)

March 11 and 25 (note: Mar 11 will be in Conf Rm 5a, instead of 5b)

April 8 and 22

May 6 and 20

June 3 and 17

July 1, 15, and 29

August 12 and 26

September 9 and 23

October 7 and 21

November 4 and 18

December 2, 16, 30

Division Managers and T&WD key staff have been included on this invite to “optionally” add these dates to your calendars, too.


Thank you.

Linda Erlandsen, x35764

LMC Support backup - Kathy Robertson, x37358

Attendees	Name <E-mail>	Attendance
	Erlandsen, Linda <Linda.Erlandsen@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required

Duncan, Elizabeth <Elizabeth.Duncan@portlandoregon.gov>	Required
Jones, Connie <Connie.Jones@portlandoregon.gov>	Required
Partch, Priscilla <Priscilla.Partch@portlandoregon.gov>	Required
Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Required
Whiteside, Rachel <Rachel.Whiteside@portlandoregon.gov>	Required
Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Required
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Optional
Caron, Ross <Ross.Caron@portlandoregon.gov>	Optional
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Optional
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Optional
Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Optional
Edwards, Adrienne <Adrienne.Edwards@portlandoregon.gov>	Optional
Wolley, Greg <Greg.Wolley@portlandoregon.gov>	Optional
Robertson, Kathy <Kathy.Robertson@portlandoregon.gov>	Optional

 **Time** 10:00 AM – 11:00 AM
Subject BDS Director Paul Scarlett and staff, Stephen Keller (Bliss Development LLC) and team re: Sports Campus Program in Cully Neighborhood
Location 1900 SW 4th Ave,- 5th floor - Director's Conf. Room

Show Time Busy

As

This meeting will be to discuss entitlement for the Sport Campus program in Cully neighborhood.

Stephen – Please check-in at the 5th floor reception when you and your team arrive. Feel free to contact me should something come up between now and 9/23/16.

Best regards,
Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services
1900 SW Fourth Avenue, Suite 5000
Portland, OR 97201
503.823.7937
503.823.7250 (fax)
Leanne.Torgerson@portlandoregon.gov
<mailto:Leanne.Torgerson@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Grumm, Matt <Matt.Grumm@portlandoregon.gov>	Required
	Hardy, Douglas <Douglas.Hardy@portlandoregon.gov>	Required
	Wickstrom, Matt <Matt.Wickstrom@portlandoregon.gov>	Required
	Kuhnhausen, David <David.Kuhnhausen@portlandoregon.gov>	Required
	Stephen Keller <stevekeeper@gmail.com>	Required