

Subject: Scarlett, Paul Calendar
Attachments: Scarlett Paul Calendar.ics

Scarlett, Paul Calendar

Paul.Scarlett@portlandoregon.gov
 Monday, September 26, 2016 – Sunday, October 02, 2016
 Time zone: (UTC-08:00) Pacific Time (US & Canada)
 (Adjusted for Daylight Saving Time)

September 2016							October 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3							<u>1</u>
4	5	6	7	8	9	10	<u>2</u>	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>	<u>30</u>		23	24	25	26	27	28	29
							30	31					

- Busy
- Tentative
- Free
- Out of Office
- Working Elsewhere
- Outside of Working Hours

September 2016

▲ **Mon, Sep 26**

- Before 8:00 AM** Free
- 8:30 AM – 9:30 AM [BDS New Employee Welcome/Orientation - Speaker Invite](#)
2500A
Storey, Oretha
- 11:00 AM – 11:20 AM [Commissioner Dan Saltzman](#)
AM Saltzman, Dan
- 11:20 AM – 11:40 AM [Mike Liefeld \(Enforcement Program Manager\) to join Paul and Dan's one on one](#)
AM Commissioner Saltzman's Office 131/230
Torgerson, Leanne
- 11:40 AM – 12:00 PM [Rebecca Sponsel \(ITAP Manager\) to join Paul and Dan's one on one](#)
Commissioner Saltzman's Office 131/230
Torgerson, Leanne
- 2:00 PM – 3:00 PM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\), Katie Salazar \(BDS Facilities Coordinator\),](#)

[Randi Selleck \(BIBS Project Manager\) re: CH2M, 2500 and 2nd floor remodel](#)
1900 Building - 5th floor - Director's Conf. Room

Torgerson, Leanne

■ 3:00 PM – 3:30 PM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\)](#)
Paul's Office
Torgerson, Leanne

■ 4:00 PM – 4:30 PM [Jeff Baer \(Chief Technology Officer\)](#)
Jeff's Office
Baer, Jeff

■ 4:35 PM – 6:35 PM [TOC meeting - March-December 2016](#)
Portland Building (1120 SW 5th Ave), 4th floor, Bubble Conference Room
Clodius, Jen

□ **After 6:35 PM Free**

▲ **Tue, Sep 27**

□ **Before 8:00 AM Free**

■ 8:30 AM – 9:00 AM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\), Rafael Colon \(Communications Training Consultant\) via phone](#)
Paul to call Rafael at 360.459.7228
Torgerson, Leanne

■ 9:00 AM – 9:30 AM [Rebecca Esau \(Principal Planner\)](#)
Paul's Office
Torgerson, Leanne

□ **9:30 AM – 9:35 AM Free**

■ 9:35 AM – 10:05 AM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\), Rebecca Sponsel \(ITAP Manager\). re: ITAP Council Presentation](#)
Director's Conf. Room
Torgerson, Leanne

■ 10:30 AM – 12:00 PM [2016 Senior Managers Meeting](#)
Director's Conf. Room
Torgerson, Leanne

■ 1:00 PM – 2:00 PM [Executive Equity Committee - Quarterly Meeting](#)
Lovejoy Room - City Hall
Sao, Piset

■ 2:15 PM – 3:00 PM [Leanne Torgerson \(Executive Assistant\)](#)
Paul's Office
Torgerson, Leanne

■ 3:00 PM – 3:30 PM [Rebecca Sponsel \(ITAP Manager\)](#)
Paul's Office

Torgerson, Leanne

After 8:00 PM Free

▲ **Wed, Sep 28**

Before 8:00 AM Free

11:00 AM – 11:30 AM HR Issue
Paul's office
Torgerson, Leanne

2:00 PM – 3:00 PM [Mitch Nickolds \(Inspection Services Manager\)](#)
Paul's Office
Torgerson, Leanne

3:00 PM – 3:30 PM [Dora Perry \(Equity & Policy Manager\)](#)
Paul's office
Torgerson, Leanne

3:30 PM – 4:00 PM [Rebecca Sponsel and Infor](#)
Director's Conf. Room
Torgerson, Leanne

4:00 PM – 4:30 PM [Ross Caron \(Public Information & Enforcement Services Manager\)](#)
Paul's office
Torgerson, Leanne

After 5:00 PM Free

▲ **Thu, Sep 29**

Before 8:00 AM Free

8:45 AM – 9:00 AM [Cindy Meyer \(Commercial Inspections Manager\) to introduce new employee](#)
Paul's Office
Torgerson, Leanne

9:00 AM – 10:00 AM [Leanne Torgerson \(Executive Assistant\)](#)
Paul's Office
Torgerson, Leanne

10:30 AM – 12:30 PM [Mark Long \(State of Oregon Building Codes Division Administrator\) Quarterly Update](#)
Portland/Paul's office
LONG Mark * DCBS

2:00 PM – 3:00 PM [ITAP External Assessment Interview](#)
Paul Scarlett's Conference Room, 1900 SW
4th, 5th Floor
Aldassy, Tylene

After 8:00 PM Free

▲ **Fri, Sep 30**

All Day [Vacation](#)