
Paul Scarlett Calendar

Monday, October 03, 2016 – Sunday, October 09, 2016

▲ Mon, Oct 3

■ All Day [Vacation](#)

▲ Tue, Oct 4

- 8:30 AM – 11:30 AM [Continued BDS Leadership Team Communication Training](#)
CH2M Center (room next to Hye's)
Torgerson, Leanne
 - 11:45 AM – 12:15 PM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\), Leanne Torgerson \(Executive Assistant\), Katie Salazar \(BDS Facilities Coordinator\), Randi Selleck \(BIBS Project Manager\) re: CH2M Center walk-through](#)
CH2M Center
Torgerson, Leanne
 - 2:00 PM – 2:45 PM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\) to meet with Ron Sarazin with Olympic Performance re: OMF Strategic Plan](#)
Director's Conf. Room
Torgerson, Leanne
 - 3:00 PM – 3:30 PM [Paul and Rebecca S one on one](#)
Paul's Office
Torgerson, Leanne
 - 3:45 PM – 4:00 PM [Kimberly Tallant \(Land Use Manager\) to introduce a new employee](#)
Paul's Office
Torgerson, Leanne
 - 6:00 PM – 8:00 PM [Urban League of Portland 2016 Equal Opportunity Day Awards Dinner](#)
Oregon Convention Center, 777 NE MLK, Jr. Blvd, Portlnad, OR 97227
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▲ Wed, Oct 5

- 8:30 AM – 9:30 AM [Jeff Baer \(Chief Technology Officer\), Maurice Henderson \(PBOT Assistant Director\), Cliff Smith \(ITAP QA Consultant\) re: ITAP QA monthly meeting](#)
1900 Building - 5th floor - Director's Conf. Room
Torgerson, Leanne
- 10:00 AM – 11:00 [Deborah Sievert Morris \(Business](#)

- AM [Operations & Finance Services Manager\)](#)
[one on one](#)
Paul's Office
Torgerson, Leanne
- 10:00 AM – 11:00 AM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\), Katie Salazar \(BDS Facilities Coordinator\), Randi Selleck \(BIBS Project Manager\), and Design Team re: Building wide Space Programming](#)
1900 SW 4th - 5th floor - Director's Conf. Room
Torgerson, Leanne
- 1:30 PM – 3:00 PM [LMC Committee Meeting](#)
Conference Room 2500A
Robertson, Kathy
-

▲ **Thu, Oct 6**

- 9:00 AM – 10:00 AM [Andy Peterson \(Plan Review/Permitting Services Manager\), Deborah Sievert Morris \(Business Operations & Finance Services Manager\), Katie Salazar \(BDS Facilities Coordinator\), Randi Selleck \(BIBS Project Manager\), re: 1st floor remodel](#)
1900 Building - 5th floor - Director's Conf. Room
Torgerson, Leanne
- 10:00 AM – 11:00 AM [Leanne Torgerson \(Executive Assistant\) one on one](#)
Paul's Office
Torgerson, Leanne
- 11:30 AM – 1:00 PM [Portland State University Center for Women's Leadership Luncheon](#)
Portland Art Museum – Kridel Grand ballroom | 1219 SW Park Ave | Portland OR 97205
Penson, Tiffani
- 2:30 PM – 3:15 PM [Mark Feters \(Business Operations Support\), Maryhelen Kincaid \(Development Review Advisory Committee Chair\), Rob Humphrey \(Development Review Advisory Committee\) re: 2016 DRAC Agenda Planning](#)
1900 SW 4th Ave, - 5th floor
Torgerson, Leanne
- 3:00 PM – 3:30 PM [Jeff Baer \(Chief Technology Officer\) re: ITAP](#)
Paul's Office
Torgerson, Leanne
-

▲ **Fri, Oct 7**

- 9:00 AM – 10:00 AM [LMC Hiring Subcommittee Meeting](#)
Conference Room 5b (except Feb 12 and Mar 11 will be in Conf Rm 5a)
Erlandsen, Linda
- 10:00 AM – 11:00 AM [Andy Peterson \(Plan Review/Permitting Services Manager\) one on one](#)
Paul's Office
Torgerson, Leanne
- 11:00 AM – 11:15 AM [Gary Boyles \(Fire Marshal\) re: Floor Wardens](#)
Paul's Office - 5th floor
Torgerson, Leanne

Details

Monday, October 03, 2016

- ▲ **Time** All Day
 - Subject** Vacation
-
-

Tuesday, October 04, 2016

- ▲ **Time** 8:30 AM – 11:30 AM
- Subject** Continued BDS Leadership Team Communication Training
- Location** CH2M Center (room next to Hye's)
- Show** Busy
- Time As**

This is to confirm the date, time, location for training on Tuesday, 10/4/16. This will be to continue our communication training with Rafael and Debbie.

I have attached the homework email dated 9/28/16 your use. Please be plan on arriving about 8:20 for some treats and be prepared to begin at 8:30 sharp!

See you all on Tuesday!

Best,
Leanne

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	BDS Division & Section Managers <BDS-M&S@portlandoregon.gov>	Required

Rafael Colon (rafaelcolon@comcast.net) <rafaelcolon@comcast.net>	Required
Whitehill, Terry <Terry.Whitehill@portlandoregon.gov>	Optional
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Optional
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Optional
Pierce, Christy <Christine.Pierce@portlandoregon.gov>	Optional
Fetters, Mark <Mark.Fetters@portlandoregon.gov>	Optional
Sponsel, Rebecca <Rebecca.Sponsel@portlandoregon.gov>	Optional
Appleyard, Richard <Richard.Appleyard@portlandoregon.gov>	Optional
Fioravanti, Kara <Kara.Fioravanti@portlandoregon.gov>	Optional
Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Optional
Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Optional
Jonak, Ross <Ross.Jonak@portlandoregon.gov>	Optional
Marihart, Ed <Ed.Marihart@portlandoregon.gov>	Optional
Caron, Ross <Ross.Caron@portlandoregon.gov>	Optional
Deis, Fred <Fred.Deis@portlandoregon.gov>	Optional
Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Optional
Meyer, Cindy	Optional

<Cindy.Meyer@portlandoregon.gov>	
Grenda, Jill <Jill.Grenda@portlandoregon.gov>	Optional
Piercy, Janell <Janell.Piercy@portlandoregon.gov>	Optional
Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Optional
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Optional
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Optional
Morgan, Douglas <Douglas.Morgan@portlandoregon.gov>	Optional
Hardy, Douglas <Douglas.Hardy@portlandoregon.gov>	Optional
Perry, Dora <Dora.Perry@portlandoregon.gov>	Optional
Wolley, Greg <Greg.Wolley@portlandoregon.gov>	Optional
Perkins, Kareen <Kareen.Perkins@portlandoregon.gov>	Optional

▲ **Time** 11:45 AM – 12:15 PM
Subject Deborah Sievert Morris (Business Operations & Finance Services Manager), Leanne Torgerson (Executive Assistant), Katie Salazar (BDS Facilities Coordinator), Randi Selleck (BIBS Project Manager) re: CH2M Center walk-through
Location CH2M Center
Show Busy
Time As
I hope this time works for all. Paul, Deborah, and I will already be at the CH2M Center for a training that ends at noon. I'd be glad to look at other dates/times, if necessary.

Thanks,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne	Organizer

<Leanne.Torgerson@portlandoregon.gov>

Scarlett, Paul Required
<Paul.Scarlett@portlandoregon.gov>

Morris, Deborah Sievert Required
<Deborah.SievertMorris@portlandoregon.gov>

Salazar, Katie Required
<Katie.Salazar@portlandoregon.gov>

Selleck, Randi Required
<Randi.Selleck@portlandoregon.gov>

▲ **Time** 2:00 PM – 2:45 PM

Subject Paul and Deborah to meet with Ron Sarazin with Olympic Performance re: OMF Strategic Plan

Location Director's Conf. Room

Show Busy

Time As

This meeting will be with Ron Sarazin, president of Olympic Performance, on behalf of OMF re: OMF's Strategic Plan and completing some foundational work for their next planning effort.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 3:30 PM

Subject Rebecca Sponsel (ITAP Manager) one on one

Location Paul's Office

Recurrence Occurs every Tuesday effective 10/4/2016 until 10/4/2016 from 3:00 PM to 3:30 PM

Show Time Busy

As

New series starting 3/31/15 – Tuesdays at 3:00 to 3:30.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer

Scarlett, Paul
<Paul.Scarlett@portlandoregon.gov> Required

Sponsel, Rebecca
<Rebecca.Sponsel@portlandoregon.gov> Required

▲ **Time** 3:45 PM – 4:00 PM
Subject Kimberly Tallant (Land Use Services Manager) to introduce a new employee
Location Paul's Office
Show Time Busy
As
Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Tallant, Kimberly <Kimberly.Tallant@portlandoregon.gov>	Required
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required

▲ **Time** 6:00 PM – 8:00 PM
Subject October 4, 2016 Urban League of Portland 2016 Equal Opportunity Day Awards Dinner.
Location Oregon Convention Center | 777 NE Martin Luther King Jr
Show Tentative
Time As
Hello Guest

On behalf of the City of Portland “We Are Better Together” Team, Office of Mayor Hales, OMF, BDS, BPS, PPR, POEM, PBOT, and Procurement Services, we are delighted that you will be joining us at the Urban League of Portland 2016 Equal Opportunity Day Awards Dinner.

The keynote speaker will be Michael P. McMillian:
<http://blackleadershiproundtable.org/main/index.php/michael-p-mcmillan>
Here are the details:
Date: October 4, 2016
Time: 6:00pm – 8:00pm
Location: Oregon Convention Center
777 NE Martin Luther King Blvd
Portland OR 97227
Attire: Business

We look forward to seeing you!

Thank you,

Tiffani Penson
Minority Evaluator Program &
Supplier Diversity Officer
Procurement Services
City of Portland
1120 SW 5th Ste 750
Portland OR 97204
503.823.7785
503.865.3455 Fax
tiffani.penson@portlandoregon.gov
<mailto:tiffani.penson@portlandoregon.gov>
t:@pdxTiffani
Visit: www.portlandoregon.gov/omf/purchasing/mep
<<http://www.portlandonline.com/omf/purchasing/mep>>

Attendees	Name <E-mail>	Attendance
	Penson, Tiffani <Tiffani.Penson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Fritz, Amanda <Amanda.Fritz@portlandoregon.gov>	Required
	Schwoeffermann, Irene <Irene.Schwoeffermann@portlandoregon.gov>	Required
	Gabriel, Alexis <Alexis.Gabriel@portlandoregon.gov>	Required
	Behrens, Maximo <Maximo.Behrens@portlandoregon.gov>	Required
	Hendricks, Art <Art.Hendricks@portlandoregon.gov>	Required
	Hales, Charlie <Charlie.Hales@portlandoregon.gov>	Required
	Ceballos, Keren <Keren.Ceballos@portlandoregon.gov>	Required
	Heaton, Felicia <Felicia.Heaton@portlandoregon.gov>	Required
	James, Dante <Dante.James@portlandoregon.gov>	Required

Perry, Dora <Dora.Perry@portlandoregon.gov> Required

Dessou, Koffi
<Koffi.Dessou@portlandoregon.gov> Required

McMillen, William
<William.McMillen@portlandoregon.gov> Required

Zehnder, Joe
<Joe.Zehnder@portlandoregon.gov> Required

Wednesday, October 05, 2016

▲ **Time** 8:30 AM – 9:30 AM

Subject Paul, Jeff, Maurice, Cliff re: ITAP QA monthly meeting

Location 1900 Building - 5th floor - Director's Conf. Room

Show Time Busy

As

This monthly, 1-hour meeting will be for a QA review of ITAP. The meeting will be held the week of the first Monday of each month and will be scheduled individually through March 2017 and may be rescheduled if the regular ITAP City Executive meeting is held.

Tentative dates for this 8:30 to 9:30 a.m. meeting are:

10/5/16

11/9/16

12/7/16

1/4/17

2/8/17

3/8/17

Meeting invitations to follow. I'd be glad to look for other dates/times, if necessary.

Best regards,

Leanne Torgerson
Director's Executive Assistant
Bureau of Development Services
1900 SW Fourth Avenue, Suite 5000
Portland, OR 97201
503.823.7937
503.823.7250 (fax)
Leanne.Torgerson@portlandoregon.gov
<mailto:Leanne.Torgerson@portlandoregon.gov>

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer

Scarlett, Paul Required
<Paul.Scarlett@portlandoregon.gov>

Baer, Jeff <Jeff.Baer@portlandoregon.gov> Required

Henderson, Maurice Required
<Maurice.Henderson@portlandoregon.gov>

cliff@caseassociates.com Required
<cliff@caseassociates.com>

▲ **Time** 10:00 AM – 11:00 AM

Subject Paul and Deborah one on one

Location Paul's Office

Show Busy

Time As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Required

▲ **Time** 10:00 AM – 11:00 AM

Subject Paul, Deborah, Katie, Randi, and Design Team re:
Building wide Space Programming

Location 1900 SW 4th - 5th floor - Director's Conf. Room

Show Time Busy

As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer

▲ **Time** 11:00 AM – 11:30 AM

Subject Updated: Paul and Ross one on one

Location Paul's Office

Recurrence Occurs every 2 week(s) on Wednesday effective
10/5/2016 until 10/5/2016 from 11:00 AM to 11:30 AM

Show Time Busy

As

When: Occurs every 2 weeks on Wednesday effective

3/12/2014 from 11:00 AM to 11:30 AM (UTC-08:00)
Pacific Time (US & Canada).
Where: Paul's Office

Note: The GMT offset above does not reflect daylight saving time adjustments.

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Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Required

Attendees

▲ **Time** 12:00 PM – 2:00 PM
Subject Reserved
Recurrence Occurs every Monday, Tuesday, Wednesday, Thursday, and Friday effective 10/3/2016 until 10/7/2016 from 12:00 PM to 2:00 PM (UTC-08:00) Pacific Time (US & Canada).
Show Time Busy
As

▲ **Time** 1:30 PM – 3:00 PM
Subject LMC Committee Meeting
Location Conference Room 2500A
Recurrence Occurs the first Wednesday of every 1 month(s) effective 10/5/2016 until 10/5/2016 from 1:30 PM to 3:00 PM
Show Time Busy
As
When: Occurs the first Wednesday of every 1 month effective 5/6//2015 until 12/31/2015 from 1:30 PM to 3:00 PM (UTC-08:00) Pacific Time (US & Canada).
Where: 1900 SW 4th Ave, 2nd Floor - Conf Rm 2500A

LMC Meeting time changed to 1:30 p.m. beginning May 6, 2015.

Attendees	Name <E-mail>	Attendance
	Robertson, Kathy <Kathy.Robertson@portlandoregon.gov>	Organizer
	Buellesbach, Lisa <Lisa.Buellesbach@portlandoregon.gov>	Required

Stokes, Kathleen <Kathleen.Stokes@portlandoregon.gov>	Required
Whiteside, Rachel <Rachel.Whiteside@portlandoregon.gov>	Required
James, Mc Kenzie <McKenzie.James@portlandoregon.gov>	Required
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Required
Piercy, Janell <Janell.Piercy@portlandoregon.gov>	Required
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Required
Caron, Ross <Ross.Caron@portlandoregon.gov>	Required
Carroll, Bob <bob@ibew48.com>	Required
Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
Hussey, Debbie <Deb.Hussey@portlandoregon.gov>	Required
Christensen, Pat <christensen@ua290.org>	Required
Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Required
Partch, Priscilla <Priscilla.Partch@portlandoregon.gov>	Required
Hammond, Donna <Donna.Hammond@IBEW48.com>	Required
Bowles, Amy <amy@pte17.org>	Required
Nickolds, Mitch	Required

<Mitch.Nickolds@portlandoregon.gov>

Jones, Connie
<Connie.Jones@portlandoregon.gov> Required

Torgerson, Leanne
<Leanne.Torgerson@portlandoregon.gov> Required

Donnelly, Jeff
<Jeff.Donnelly@portlandoregon.gov> Required

Thursday, October 06, 2016

▲ **Time** 9:00 AM – 10:00 AM

Subject Paul, Andy, Deborah, Katie, Randi re: 1st floor remodel

Location 1900 Building - 5th floor - Director's Conf. Room

Show Busy

Time As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required
	Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Required
	Salazar, Katie <Katie.Salazar@portlandoregon.gov>	Required
	Selleck, Randi <Randi.Selleck@portlandoregon.gov>	Required

▲ **Time** 10:00 AM – 11:00 AM

Subject Paul and Leanne one on one

Location Paul's Office

Show Time Busy

As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer

Scarlett, Paul
<Paul.Scarlett@portlandoregon.gov> Required

Poole, Colleen
<Colleen.Poole@portlandoregon.gov> Required

▲ **Time** 11:30 AM – 1:00 PM

Subject Portland State University Center for Women's Leadership Luncheon

Location Portland Art Museum – Kridel Grand ballroom | 1219 SW Park Ave | Portland OR 97205

Show Busy

Time As

Hello Guest,

On behalf of the “We Are Better Together”, Attorney’s Office, BDS, BPS, IPR, POEM, PWB and Procurement Services are delighted that you will be joining us as our guest at Portland State University Center for Women’s Leadership Luncheon.

The Center for Women’s Leadership believes equitable leadership will lead to better solutions for the complex problems vexing our world. They envision an Oregon where women have equal representation in leadership positions and lead confidently in their chosen fields. The Center aims to be an advocate, an authority, and a resource that provides women with the knowledge and networks needed to take on leadership roles throughout Oregon. Each year over 550 of Oregon's top leaders join to celebrate and support another year of the emerging leadership stories of girls and women. They will be honoring 2016 Lifetime Achievement Award Recipient Jan Robertson, Chief Operating Officer, Norris, Beggs & Simpson Companies.

Here are the details:

Date: October 6, 2016

Time: 11:30am – 12:00pm – Networking

12:00pm – 1:00pm Lunch

Location: Portland Art Museum – Kridel Grand ballroom | 1219 SW Park Ave | Portland OR 97205

Attire: Business

Enjoy!!

Tiffani Penson
Minority Evaluator Program &
Supplier Diversity Officer
Procurement Services
City of Portland
1120 SW 5th Ste 750

Portland OR 97204
503.823.7785
503.865.3455 Fax
tiffani.penson@portlandoregon.gov
<mailto:tiffani.penson@portlandoregon.gov>
t:@pdxTiffani
Visit: www.portlandoregon.gov/omf/purchasing/mep
<http://www.portlandonline.com/omf/purchasing/mep>

Attendees	Name <E-mail>	Attendance
	Penson, Tiffani <Tiffani.Penson@portlandoregon.gov>	Organizer
	Reeve, Tracy <Tracy.Reeve@portlandoregon.gov>	Required
	Washington, Molly <Molly.Washington@portlandoregon.gov>	Required
	Heaton, Felicia <Felicia.Heaton@portlandoregon.gov>	Required
	Edwards, Stacey <Stacey.Edwards@portlandoregon.gov>	Required
	Tompkins, Shelli <Shelli.Tompkins@portlandoregon.gov>	Required
	Konev, Irene <Irene.Konev@portlandoregon.gov>	Required
	Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Required
	Elliott, Teresa <Teresa.Elliott@portlandoregon.gov>	Required
	Kolek, Jill <Jill.Kolek@portlandoregon.gov>	Required
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required

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- ▲ **Time** 2:30 PM – 3:15 PM
Subject Paul, Mark, Maryhelen, Rob re: 2016 DRAC Agenda Planning
Location 1900 SW 4th Ave, - 5th floor
Recurrence Occurs the first Thursday of every 1 month(s) effective 10/6/2016 until 10/6/2016 from 2:30 PM to 3:15 PM
Show Time Busy

As

Acceptance of this meeting series will add the 2016 DRAC Agenda meetings to your calendar on the first Thursday of each month from March 2016 through January 2017. The purpose of this 45-minute meeting is to draft the DRAC agenda for each month.

Best,
Leanne
503.823.7937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Fetters, Mark <Mark.Fetters@portlandoregon.gov>	Required
	Mh Kincaid (jamasu88@msn.com) <jamasu88@msn.com>	Required
	rob@fasterpermits.com <rob@fasterpermits.com>	Required

▲ **Time** 3:00 PM – 3:30 PM
Subject Paul and Jeff re: ITAP
Location Pauls Office
Show Time Busy

As

Jeff – Paul asked that I schedule a meeting with you on 10/6/16. Changing the start time to 3:00.

Thanks,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
	Bristol, Elonda	Optional

<Elonda.Bristol@portlandoregon.gov>

Friday, October 07, 2016

▲ **Time** 9:00 AM – 10:00 AM
Subject LMC Hiring Subcommittee Meeting
Location Conference Room 5b (except Feb 12 and Mar 11 will be in Conf Rm 5a)
Recurrence Occurs every 2 week(s) on Friday effective 10/7/2016 until 10/7/2016 from 9:00 AM to 10:00 AM
Show Time Busy

As

LMC Hiring Subcommittee Members,

Please accept this invitation to add the scheduled LMC Hiring Subcommittee meeting dates to your calendar for 2016.

I have reserved Conference Room 5B for all of these dates, with the exception of February 12 and March 11 which will be in 5A.

The 2016 LMC Hiring Subcommittee meeting dates are:

January 15 and 29
February 12 and 26 (note: Feb 12 will be in Conf Rm 5a, instead of 5b)
March 11 and 25 (note: Mar 11 will be in Conf Rm 5a, instead of 5b)
April 8 and 22
May 6 and 20
June 3 and 17
July 1, 15, and 29
August 12 and 26
September 9 and 23
October 7 and 21
November 4 and 18
December 2, 16, 30

Division Managers and T&WD key staff have been included on this invite to “optionally” add these dates to your calendars, too.

Thank you.

Linda Erlandsen, x35764
LMC Support backup - Kathy Robertson, x37358

Attendees	Name <E-mail>	Attendance
	Erlandsen, Linda <Linda.Erlandsen@portlandoregon.gov>	Organizer

Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
Duncan, Elizabeth <Elizabeth.Duncan@portlandoregon.gov>	Required
Jones, Connie <Connie.Jones@portlandoregon.gov>	Required
Partch, Priscilla <Priscilla.Partch@portlandoregon.gov>	Required
Perry, Dora <Dora.Perry@portlandoregon.gov>	Required
Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Required
Whiteside, Rachel <Rachel.Whiteside@portlandoregon.gov>	Required
Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Required
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Optional
Caron, Ross <Ross.Caron@portlandoregon.gov>	Optional
Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Optional
Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Optional
Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Optional
Edwards, Adrienne <Adrienne.Edwards@portlandoregon.gov>	Optional
Wolley, Greg <Greg.Wolley@portlandoregon.gov>	Optional
Robertson, Kathy <Kathy.Robertson@portlandoregon.gov>	Optional

▲ **Time** 10:00 AM – 11:00 AM
Subject Paul and Andy one on one
Location Paul's Office
Show Time Busy
As
Rescheduling this meeting only due to a calendar conflict.

Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Required

▲ **Time** 11:00 AM – 11:15 AM
Subject Paul and Gary Boyles re: Floor Wardens
Location Paul's Office - 5th floor
Show Busy
Time As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Boyles, Gary <Gary.Boyles@portlandoregon.gov>	Required
	Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Required
	Schimmel, Kari <Kari.Schimmel@portlandoregon.gov>	Optional
