
Paul Scarlett Calendar

Monday, October 10, 2016 – Sunday, October 16, 2016

▲ Mon, Oct 10

- 9:00 AM – 9:30 AM [Ross Caron \(Public Information & Enforcement Services Manager, Rebecca Sponsel \(Information Technology Advancement Project \(ITAP\) Manager\). re: ITAP](#)
Paul's office
Torgerson, Leanne
- 10:00 AM – 10:30 AM [Rebecca Sponsel \(ITAP Manager\), Cliff Smith \(ITAP QA Consultant\), Ross Caron \(Public Information & Enforcement Services Manager re: ITAP QA meeting](#)
1900 SW 4th Ave, 5th floor, Director's Conf. Room
Torgerson, Leanne
- 11:00 AM – 12:00 PM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\), Greg Wolley \(Training & Workforce Development Manager\), Tammy Croll \(Training & Workforce Analyst\) re: Planning Bureauwide Customer Service & Communication training](#)
Director's Conf. Room
Torgerson, Leanne
- 2:15 PM – 3:15 PM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\) one on one](#)
Paul's Office
Torgerson, Leanne
- 3:15 PM – 3:30 PM [Bureau Equity Committee group photo](#)
By Ross Caron's office
Maris, Peter
- 3:15 PM – 4:15 PM [Leanne Torgerson \(Executive Assistant\) one on one](#)
Paul's Office
Torgerson, Leanne

▲ Tue, Oct 11

- 8:45 AM – 9:00 AM [Tony Garcia \(City Attorney\) via phone](#)
Paul to call Tony at x33043
Torgerson, Leanne
- 9:00 AM – 10:00 AM [Rebecca Esau \(Principal Planner\) one on one](#)
Paul's Office

- Torgerson, Leanne
- 10:00 AM – 10:30 AM [Rebecca Sponsel \(ITAP Manager\) one on one](#)
Paul's Office
Torgerson, Leanne
 - 10:30 AM – 12:00 PM [2016 Senior Managers Meeting](#)
Director's Conf. Room
Torgerson, Leanne
 - 2:00 PM – 2:30 PM [Tom Rinehart \(Incoming Chief Administrative Officer\)](#)
Paul's office, 1900 SW 4th Ave. Check in at the 5th Floor Receptionist desk
Schnoor, Katy
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▲ **Wed, Oct 12**

- 8:30 AM – 8:45 AM [Mitch Nickolds \(Inspection Services Manager\), Janell Piercy \(Residential Inspections Manager\), re: Management Vacancy](#)
Paul's Office
Torgerson, Leanne
 - 10:30 AM – 11:00 AM [Ross Caron \(Public Information & Enforcement Services Manger\) one on one](#)
Paul's office
Torgerson, Leanne
 - 2:00 PM – 3:00 PM [VIE \(Technology Consultant\) Findings/Discussion](#)
Portland Building 1120 SW 5th Avenue, 12th Floor - OMF, Conf 12 Horizon Rm
Baer, Jeff
 - 3:30 PM – 4:00 PM [Dora Perry \(Equity & Policy Manager\) one on one](#)
Paul's office
Torgerson, Leanne
 - 4:00 PM – 4:30 PM [Maryhelen Kincaid \(Development Review Advisory Committee Chair\) via phone](#)
Paul to call Maryhelen at 503-286-3354
Torgerson, Leanne
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▲ **Thu, Oct 13**

- 8:30 AM – 9:00 AM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\), Rafael Colon \(Training Consultant\) re: debrief Leadership Team Communications Training](#)
Paul to call Rafael at 360.459.7228
Torgerson, Leanne

- 9:00 AM – 9:30 AM [Leanne Torgerson \(Executive Assistant\) one on one](#)
Paul's Office
Torgerson, Leanne
 - 9:30 AM – 10:00 AM [Rebecca Sponsel \(Information Technology Advancement Project \(ITAP\) Manager\) one on one](#)
Paul's office
Torgerson, Leanne
 - 10:30 AM – 12:00 PM [Planning & Develeopment Directors Meeting](#)
Bull Run Room -- Portland Building, 5th Floor, Water Bureau
Dacanay, Radcliffe
 - 2:00 PM – 3:00 PM [BDS Pie Contest](#) (BDS Fun & Events Committee event)
2500 a/b
Poole, Colleen
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▲ **Fri, Oct 14**

■ All Day [Vacation](#)
