
Scarlett, Paul Calendar

Monday, October 24, 2016 – Sunday, October 30, 2016

October 2016

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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October 2016

▲ Mon, Oct 24

- 11:00 AM – 12:00 PM [Elshad Hajiyev \(Finance Manager\), Rebecca Sponsel \(ITAP Manager\), Ross Caron \(Public Information & Enforcement Services Manager\) re: ITAP](#)
Director's Conf. Room
Torgerson, Leanne
- 12:00 PM – 12:30 PM [Jeff Baer \(Chief Technology Officer\), Matt Grumm \(Commissioner of Public Affairs Office\) re: ITAP](#)
Jeff Baer's Office, 106/450
Torgerson, Leanne
- 2:00 PM – 2:30 PM [Andy Peterson \(Plan Review & Permitting Services Manager, and Fred Deis \(FPP/FIR Manager\) re: Legacy Project](#)
Director's Conf. Room
Torgerson, Leanne
- 2:15 PM – 3:15 PM [Deborah Sievert Morris \(Business Operations & Finance Services Manager\) one on one](#)
Paul's Office
Torgerson, Leanne
- 2:45 PM – 3:15 PM [2:45 Ross Caron \(Public Information & Enforcement Services Manager\), Richard Appleyard \(Technology Manager, Rebecca Sponsel \(ITAP Manager\), Deborah Sievert Morris \(Business Operations & Finance Services Manager\) re: ITAP](#)
Director's Conf. Room
Torgerson, Leanne
- ▨ 4:30 PM – 6:30 PM [Technology Oversight Committee meeting -](#)

[March-December 2016](#)

Portland Building (1120 SW 5th Ave), 4th floor, Bubble Conference Room
Clodius, Jen

▲ **Tue, Oct 25**

- 9:00 AM – 10:00 AM [Leanne Torgerson \(Executive Assistant\) one on one](#)
Paul's Office
Torgerson, Leanne
 - 10:30 AM – 12:00 PM [2016 Senior Managers Meeting](#)
Director's Conf. Room
Torgerson, Leanne
 - 2:00 PM – 2:30 PM [Attend first 30 minutes of BDS Bureau Equity Committee meeting.](#)
2500B
Maris, Peter
 - 2:30 PM – 3:00 PM [Travel](#)
 - 3:00 PM – 4:00 PM [Technology Executive Steering Committee Meeting](#)
Portland Building, Room C, 2nd Floor
Abiodun, Tosin
 - 4:15 PM – 4:45 PM [Mitch Nickolds \(Inspection Services Manager\) re: Facility Permit Plan/Field Issuance Remodel succession plan](#)
Paul's Office
Torgerson, Leanne
-

▲ **Wed, Oct 26**

- 9:00 AM – 9:30 AM [Ross Caron \(Public Information & Enforcement Services Manager\) one on one](#)
Paul's office
Torgerson, Leanne
- 9:45 AM – 10:00 AM [Kathy Sharp \(BHR Business Partner\) prior to Due Process meeting](#)
- 10:00 AM – 11:00 AM [Due Process Meeting](#)
Director's Conf. Room
Torgerson, Leanne
- 2:00 PM – 2:30 PM [City Attorney Meeting](#)
1900 SW 4th, Director's Conf. Room
Torgerson, Leanne
- 2:30 PM – 3:00 PM [Mitch Nickolds \(Inspection Services Manager\) one on one](#)
Paul's Office
Torgerson, Leanne
- 3:00 PM – 4:00 PM [Dora Perry \(Equity & Policy Manager\) one on one](#)

Paul's office
Torgerson, Leanne

▲ **Thu, Oct 27**

- 8:00 AM – 12:00 PM [2016 Citywide Safety Conference](#)
Camp Withycombe
 - 12:30 PM – 4:30 PM [Columbia Connection - APA/WA and APA/OR](#)
Oregon Convention Center
-

▲ **Fri, Oct 28**

- 8:45 AM – 9:00 AM [8:45 Terry Whitehill \(Plan Review Manager\) to introduce 2 new employees](#)
Paul's Office
Torgerson, Leanne
 - 9:00 AM – 9:15 AM [Adrienne Edwards \(Training & Workforce Development staff\) re: Professional Development Plan \(PDP\) criteria and process](#)
Paul's Office
Torgerson, Leanne
 - 9:30 AM – 11:00 AM [Nob Hill Recovery](#)
Mayor's Office
Hales, Charlie
 - 11:30 AM – 12:00 PM [Kathy Sharp \(BHR Business Partner\). re: Inspection Manager Panel, Hiring](#)
Paul's Office
Torgerson, Leanne
 - 2:00 PM – 3:00 PM [Leanne Torgerson \(Executive Assistant\) one on one](#)
Paul's Office
Torgerson, Leanne
-

Monday, October 24, 2016

▲ **Time** 11:00 AM – 12:00 PM

Subject Paul, Elshad, Rebecca S., Ross re: ITAP

Location Director's Conf. Room

Show Busy

Time As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Hajiyev, Elshad <Elshad.Hajiyev@portlandoregon.gov>	Required

Sponsel, Rebecca
<Rebecca.Sponsel@portlandoregon.gov> Required

Caron, Ross <Ross.Caron@portlandoregon.gov> Required

Scarlett, Paul
<Paul.Scarlett@portlandoregon.gov> Required

Morris, Deborah Sievert
<Deborah.SievertMorris@portlandoregon.gov> Optional

Appleyard, Richard
<Richard.Appleyard@portlandoregon.gov> Optional

▲ **Time** 12:00 PM – 12:30 PM
Subject Paul, Jeff, Matt re: ITAP
Location Jeff Baer's Office, 106/450

Importance High

Show Time Busy

As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
	Grumm, Matt <Matt.Grumm@portlandoregon.gov>	Required

▲ **Time** 2:00 PM – 2:30 PM
Subject Paul, Andy, and Fred re: Legacy Project
Location Director's Conf. Room

Show Time Busy

As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required

Peterson, Andy
<Andy.Peterson@portlandoregon.gov> Required

Deis, Fred
<Fred.Deis@portlandoregon.gov> Required

▲ **Time** 2:15 PM – 3:15 PM
Subject Paul and Deborah one on one
Location Paul's Office
Recurrence Occurs every Monday effective 10/24/2016 until 10/24/2016 from 2:15 PM to 3:15 PM
Show Time Busy
As
Ending this series and will send a new with at the new starting time.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Required

▲ **Time** 2:45 PM – 3:15 PM
Subject 2:45 Paul, Ross, Richard, Rebecca S. Deborah re: ITAP
Location Director's Conf. Room
Importance High
Show Time Busy
As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Required
	Appleyard, Richard <Richard.Appleyard@portlandoregon.gov>	Required
	Sponsel, Rebecca <Rebecca.Sponsel@portlandoregon.gov>	Required

Morris, Deborah Sievert
<Deborah.SievertMorris@portlandoregon.gov> Required

▲ **Time** 4:30 PM – 6:30 PM

Subject TOC meeting - March-December 2016

Location Portland Building (1120 SW 5th Ave), 4th floor, Bubble
Conference Room

Show Tentative

Time As

Attendees	Name <E-mail>	Attendance
	Clodius, Jen <Jen.Clodius@portlandoregon.gov>	Organizer
	Cliff Smith <cliff@caseassociates.com>	Required
	Wilf Pinfeld <wilfred.pinfeld@gmail.com>	Required
	Grumm, Matt <Matt.Grumm@portlandoregon.gov>	Required
	bottsd@gmail.com <bottsd@gmail.com>	Required
	Bauer, Dan <Dan.Bauer@portlandoregon.gov>	Required
	ken@theneubauers.org <ken@theneubauers.org>	Required
	Braaten, Jane <Jane.Braaten@portlandoregon.gov>	Required
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
	Le, Doug <Doug.Le@portlandoregon.gov>	Required
	Fox, Beth <Beth.Fox@portlandoregon.gov>	Required
	David Sharon <daves@caseassociates.com>	Required
	Ball, Kelly <Kelly.Ball@portlandoregon.gov>	Required
	Salazar, Ida <Ida.Salazar@portlandoregon.gov>	Required
	Smith, Ralph <Ralph.Smith@portlandoregon.gov>	Required

Nichols, Lee <Lee.Nichols@portlandoregon.gov>	Required
Shervey, Julie <Julie.Shervey@portlandoregon.gov>	Required
Bristol, Elonda <Elonda.Bristol@portlandoregon.gov>	Required
Appleyard, Richard <Richard.Appleyard@portlandoregon.gov>	Required
Koch, Kathy <Kathy.Koch@portlandoregon.gov>	Required
Levy, Laurie <Laurie.Levy@portlandoregon.gov>	Required
joshmitch@gmail.com <joshmitch@gmail.com>	Required
Sponsel, Rebecca <Rebecca.Sponsel@portlandoregon.gov>	Required
ITAP Planning <ITAPTeam@portlandoregon.gov>	Optional
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Optional
Berg, David <David.Berg@portlandoregon.gov>	Optional
Rosenberg, Elyse <Elyse.Rosenberg@portlandoregon.gov>	Optional
Musson, Dean <Dean.Musson@portlandoregon.gov>	Required
Cooperman, Jennifer <Jennifer.Cooperman@portlandoregon.gov>	Required
Nixon, Rick <Rick.Nixon@portlandoregon.gov>	Required
Morley, Murrell <Murrell.Morley@portlandoregon.gov>	Required

Chu, Quang <Quang.Chu@portlandoregon.gov>	Required
Brune, Carol <Carol.Brune@portlandoregon.gov>	Required
Paidhrin, Christopher <Christopher.Paidhrin@portlandoregon.gov>	Required
Neubauer, Terre <Terre.Neubauer_del@portlandoregon.gov>	Required
Donaldson, Joel <Joel.Donaldson@portlandoregon.gov>	Required

Tuesday, October 25, 2016

▲ **Time** 9:00 AM – 10:00 AM
Subject Paul and Leanne one on one
Location Paul's Office
Show Time Busy
As
Attendees

Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer

▲ **Time** 10:00 AM – 11:30 AM
Subject OMF Customer Focus Group
Location City Hall, Lovejoy Room
Show Tentative
Time As
Two OMF customer focus groups: Oct 25 and Nov 3
Please select only one Outlook Appointment
Attendees

Name <E-mail>	Attendance
Ball, Kelly <Kelly.Ball@portlandoregon.gov>	Organizer
Braaten, Jane <Jane.Braaten@portlandoregon.gov>	Required
Abbate, Mike <Mike.Abbate@portlandoregon.gov>	Required
Alarcon Morris, Amalia <Amalia.AlarconMorris@portlandoregon.gov>	Required
Anderson, Susan	Required

<Susan.Anderson@portlandoregon.gov>	
Branam, Kimberly <BranamK@pdc.us>	Required
Creager, Kurt <Kurt.Creager@portlandoregon.gov>	Required
Hutchison, Sam <Sam.Hutchison@portlandoregon.gov>	Required
James, Dante <Dante.James@portlandoregon.gov>	Required
Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required
Landis, Sarah <Sarah.Landis@portlandoregon.gov>	Required
Marshman, Michael <Michael.Marshman@portlandoregon.gov>	Required
Merlo, Carmen <Carmen.Merlo@portlandoregon.gov>	Required
Myers, Mike <Mike.J.Myers@portlandoregon.gov>	Required
Pellegrino, Martha <Martha.Pellegrino@portlandoregon.gov>	Required
Reeve, Tracy <Tracy.Reeve@portlandoregon.gov>	Required
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
Scott, Andrew <Andrew.Scott@portlandoregon.gov>	Required
Stuhr, Michael <Michael.Stuhr@portlandoregon.gov>	Required
Treat, Leah <Leah.Treat@portlandoregon.gov>	Required
Turley, Lisa <Lisa.Turley@portlandoregon.gov>	Required
Archer, Amy	Required

<Amy.Archer@portlandoregon.gov>

Biery, Jonas <Jonas.Biery@portlandoregon.gov> Required

Dupre, Genny
<Genny.Dupre@portlandoregon.gov> Required

Goodlow, Leslie
<Leslie.Goodlow@portlandoregon.gov> Required

Guo, Jay <Jay.Guo@portlandoregon.gov> Required

Huynh, Cecelia
<Cecelia.Huynh@portlandoregon.gov> Required

Jones, Stacy
<Stacy.Jones@portlandoregon.gov> Required

Kaminski, Catherine <KaminskiC@pdc.us> Required

Mahar, Alissa
<Alissa.Mahar@portlandoregon.gov> Required

Morris, Deborah Sievert
<Deborah.SievertMorris@portlandoregon.gov> Required

Patton, Jeramy
<Jeramy.Patton@portlandoregon.gov> Required

Pfaffle, Carey
<Carey.Pfaffle@portlandoregon.gov> Required

Reiland, Catherine
<Catherine.Reiland@portlandoregon.gov> Required

Shaffer, Jeff <Jeff.Shaffer@portlandoregon.gov> Required

Sneath, Kim
<Kim.Sneath@portlandoregon.gov> Required

Wahl, Joseph
<Joseph.Wahl@portlandoregon.gov> Required

Yang, Jessica
<Jessica.Yang@portlandoregon.gov> Required

Miller, Fred <Fred.Miller@portlandoregon.gov> Required

Rinehart, Tom
<Tom.Rinehart@portlandoregon.gov>

Required

▲ **Time** 10:30 AM – 12:00 PM
Subject 2016 Senior Managers Meeting
Location Director's Conf. Room
Recurrence Occurs every Tuesday effective 10/25/2016 until 10/25/2016
from 10:30 AM to 12:00 PM
Show Time Busy
As
Please accept this meeting series to get the 2016 Senior
Managers meetings on your calendar.

Thanks,
Leanne
X37937

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	BDS Division Managers <BDSManagers@portlandoregon.gov>	Required
	Sponsel, Rebecca <Rebecca.Sponsel@portlandoregon.gov>	Required
	Morris, Deborah Sievert <Deborah.SievertMorris@portlandoregon.gov>	Optional
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Optional
	Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Optional
	Esau, Rebecca <Rebecca.Esau@portlandoregon.gov>	Optional
	Perry, Dora <Dora.Perry@portlandoregon.gov>	Optional
	Peterson, Andy <Andy.Peterson@portlandoregon.gov>	Optional
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Optional

▲ **Time** 2:00 PM – 2:30 PM

Subject Attend first 30 minutes of BEC meeting.
Show Time Busy
As

▲ **Time** 2:00 PM – 4:00 PM

Subject BDS Bureau Equity Committee 4th Tuesday

Location Facilities - 1900 - 2500B

Show Tentative

Time As

Looking forward to seeing everyone for the first meeting of our enlarged Committee.

As part of a welcome orientation, we will provide a binder of materials for you to take with you. No prep work is required in advance.

Attendees	Name <E-mail>	Attendance
	Maris, Peter <Peter.Maris@portlandoregon.gov>	Organizer
	Piercy, Janell <Janell.Piercy@portlandoregon.gov>	Required
	Bhutani, Puja <Puja.Bhutani@portlandoregon.gov>	Required
	Butler-Brown, Jason <Jason.Butler-Brown@portlandoregon.gov>	Required
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Required
	Caruso, Christine <Christine.Caruso@portlandoregon.gov>	Required
	Chan, Betty <Betty.Chan@portlandoregon.gov>	Required
	Copeland, Jeff <jeff.copeland@portlandoregon.gov>	Required
	Crise, Brian <Brian.Crise@portlandoregon.gov>	Required
	Greenauer, Megan <Megan.Greenauer@portlandoregon.gov>	Required
	Hale, Diane <Diane.Hale@portlandoregon.gov>	Required
	Howard, Anastasia	Required

<Anastasia.Howard@portlandoregon.gov>

Jonak, Ross <Ross.Jonak@portlandoregon.gov> Required

Kullby, Kenton Required
<Kenton.Kullby@portlandoregon.gov>

Langi, Norma Required
<Norma.Langi@portlandoregon.gov>

Lehman, Laura Required
<Laura.Lehman@portlandoregon.gov>

Maynard, Jack Required
<Jack.Maynard@portlandoregon.gov>

Morris, Deborah Sievert Required
<Deborah.SievertMorris@portlandoregon.gov>

Ngene, Krystal Required
<Krystal.Ngene@portlandoregon.gov>

Parke, Diane Required
<Diane.Parke@portlandoregon.gov>

Pickett, Brianne Required
<Brianne.Pickett@portlandoregon.gov>

Quillin, Bill <Bill.Quillin@portlandoregon.gov> Required

Rhoads, Amanda Required
<Amanda.Rhoads@portlandoregon.gov>

Scarlett, Paul Required
<Paul.Scarlett@portlandoregon.gov>

Schneider, Jennifer Required
<Jennifer.Schneider@portlandoregon.gov>

Suico, Theresa Required
<Theresa.Suico@portlandoregon.gov>

Thorington, Nancy Required
<Nancy.Thorington@portlandoregon.gov>

Truong, Andy Required
<Andy.Truong@portlandoregon.gov>

Saunders, Kathy
<Kathy.Saunders@portlandoregon.gov> Required

Torgerson, Leanne
<Leanne.Torgerson@portlandoregon.gov> Optional

Walker Jr, Robert
<Robert.Walker@portlandoregon.gov> Required

BDS Events Calendar
<BDSEventsCal@portlandoregon.gov> Required

Perry, Dora <Dora.Perry@portlandoregon.gov> Optional

▲ **Time** 2:30 PM – 3:00 PM
Subject Travel
Show Time Busy
As

▲ **Time** 3:00 PM – 4:00 PM
Subject TESC Meeting
Location Portland Building, Room C, 2nd Floor
Show Busy
Time As
TESC Committee –

I am writing to let you know that the next TESC meeting has been moved from October 18 to October 25 from 3:00pm – 4:00 pm.

The initial date coincides with the Northwest Public Employees Diversity Conference.

Please kindly let me know if you have questions.

Sincerely,
Tosin

Attendees	Name <E-mail>	Attendance
	Abiodun, Tosin <Tosin.Abiodun@portlandoregon.gov>	Organizer
	Miller, Fred <Fred.Miller@portlandoregon.gov>	Required
	Baer, Jeff <Jeff.Baer@portlandoregon.gov>	Required
	Jordan, Michael <Mike.Jordan@portlandoregon.gov>	Required

Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
Henderson, Maurice <Maurice.Henderson@portlandoregon.gov>	Required
Scott, Andrew <Andrew.Scott@portlandoregon.gov>	Required
Stuhr, Michael <Michael.Stuhr@portlandoregon.gov>	Required
Leloff, Mike <Mike.Leloff@portlandoregon.gov>	Required
Anderson, Susan <Susan.Anderson@portlandoregon.gov>	Required
Abbate, Mike <Mike.Abbate@portlandoregon.gov>	Required
Myers, Mike <Mike.J.Myers@portlandoregon.gov>	Required
Rhys, David <David.Rhys@portlandoregon.gov>	Required
Enge, Bryant <Bryant.Engel@portlandoregon.gov>	Required
Nath, Satish <Satish.Nath@portlandoregon.gov>	Optional
Braaten, Jane <Jane.Braaten@portlandoregon.gov>	Optional
Rust, Ken <Ken.Rust@portlandoregon.gov>	Optional
Kanwit, Anna <Anna.Kanwit@portlandoregon.gov>	Optional
Guo, Jay <Jay.Guo@portlandoregon.gov>	Optional
Mahar, Alissa <Alissa.Mahar@portlandoregon.gov>	Optional
Appleyard, Richard <Richard.Appleyard@portlandoregon.gov>	Optional

Patton, Jeramy <Jeremy.Patton@portlandoregon.gov>	Optional
Bailey, Susan <Susan.Bailey@portlandoregon.gov>	Optional
Clodius, Jen <Jen.Clodius@portlandoregon.gov>	Optional
Armstrong, Michael <Michael.Armstrong@portlandoregon.gov>	Optional
Ball, Kelly <Kelly.Ball@portlandoregon.gov>	Optional
Moore, Janice <Janice.Moore@portlandoregon.gov>	Optional
Creager, Kurt <Kurt.Creager@portlandoregon.gov>	Optional
Raschke, Glenn <Glenn.Raschke@portlandoregon.gov>	Optional
Rinehart, Tom <Tom.Rinehart@portlandoregon.gov>	Required
York, Kevin <Kevin.York@portlandoregon.gov>	Required

Time 4:15 PM – 4:45 PM
Subject Paul and Mitch re: FPP/FIR succession plan
Location Paul's Office
Show Time Busy
As
 Mitch – Paul has a meeting at the Portland Building until 4:00.

Attendees

Leanne Name <E-mail>	Attendance
Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
Nickolds, Mitch	Required

<Mitch.Nickolds@portlandoregon.gov>

Wednesday, October 26, 2016

▲ **Time** 9:00 AM – 9:30 AM
Subject Paul and Ross one on one
Location Paul's office
Show Time Busy
As
Moving the start time for the 10/26/16 meeting only to 9:00 due to a calendar conflict.

LT

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Caron, Ross <Ross.Caron@portlandoregon.gov>	Required

▲ **Time** 9:45 AM – 10:00 AM
Subject Kathy Sharp prior to Due Process meeting
Show Time Busy
As

▲ **Time** 10:00 AM – 11:00 AM
Subject Due Process Meeting
Location Director's Conf. Room
Show Time Busy
As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Sharp, Kathy <Kathy.Sharp@portlandoregon.gov>	Required

▲ **Time** 2:00 PM – 2:30 PM
Subject Paul, Mitch, Tony re: City Attorney Issue

Location 1900 SW 4th, Director's Conf. Room

Show Time Busy

As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Required
	Garcia, Tony <Tony.Garcia@portlandoregon.gov>	Required

▲ **Time** 2:30 PM – 3:00 PM

Subject Paul and Mitch one on one

Location Paul's Office

Recurrence Occurs the fourth Wednesday of every 1 month(s)
effective 10/26/2016 until 10/26/2016 from 2:00 PM to
3:00 PM

Show Time Busy

As

When: Occurs the fourth Wednesday of every 1 month
effective 6/25/2014 from 2:00 PM to 3:00 PM (UTC-
08:00) Pacific Time (US & Canada).

Where: Paul's Office

Note: The GMT offset above does not reflect daylight
saving time adjustments.

~~*~*~*~*~*~*~*~*

Please accept this meeting series for the 4th Wed. one
on one with Paul.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Nickolds, Mitch <Mitch.Nickolds@portlandoregon.gov>	Required

▲ **Time** 3:00 PM – 4:00 PM

Subject Paul and Dora one on one
Location Paul's office
Recurrence Occurs every 2 week(s) on Wednesday effective 10/26/2016 until 10/26/2016 from 3:00 PM to 4:00 PM

Show Time Busy

As

New series every other Wednesday from 3:00 to 4:00 (Pay Week) beginning 8/19/15.

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Perry, Dora <Dora.Perry@portlandoregon.gov>	Required

Thursday, October 27, 2016

▲ **Time** 8:00 AM – 12:00 PM

Subject 2016 Citywide Safety Conference

Location Camp Withycombe

Show Time Out of Office

As

▲ **Time** 12:30 PM – 4:30 PM

Subject Columbia Connection - APA/WA and APA/OR

Location Oregon Convention Center

Show Time Out of Office

As

Friday, October 28, 2016

▲ **Time** 8:45 AM – 9:00 AM

Subject 8:45 Paul, Terry to introduce 2 new employees

Location Paul's Office

Show Time Busy

As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Whitehill, Terry <Terry.Whitehill@portlandoregon.gov>	Required
	Horn, Chanel <Chanel.Horn@portlandoregon.gov>	Optional

Shelton, Sloan
<Sloan.Shelton@portlandoregon.gov> Optional

Freeh, Steve
<Steven.Freeh@portlandoregon.gov> Optional

▲ **Time** 9:00 AM – 9:15 AM
Subject Paul and Adrienne re: PDP criteria and process
Location Paul's Office
Show Time Busy
As
Bumping the start time to 9:00 due to a calendar conflict.

Leanne

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Edwards, Adrienne <Adrienne.Edwards@portlandoregon.gov>	Required

▲ **Time** 9:30 AM – 11:00 AM
Subject Nob Hill Recovery
Location Mayor's Office
Show Busy
Time As

Attendees	Name <E-mail>	Attendance
	Hales, Charlie <Charlie.Hales@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Pierce, Tera <Tera.Pierce@portlandoregon.gov>	Required
	Marshman, Michael <Michael.Marshman@portlandoregon.gov>	Required
	Treat, Leah <Leah.Treat@portlandoregon.gov>	Required

Nunez, Diana <Diana.Nunez@portlandoregon.gov>	Required
Crail, Tim (SMS T-Mobile) <tcrail_pgr@portlandoregon.gov>	Required
Krueger, Kurt <Kurt.Krueger@portlandoregon.gov>	Required
Shriver, Katie <Katie.Shriver@portlandoregon.gov>	Required
McMillen, William <William.McMillen@portlandoregon.gov>	Required
Papaefthimiou, Jonna <Jonna.Papaefthimiou@portlandoregon.gov>	Required
Patterson, Courtney <Courtney.Patterson@portlandoregon.gov>	Required
Finn, Brendan <Brendan.Finn@portlandoregon.gov>	Required
Mike Meyers <mike.meyers@portlandoregon.gov>	Required
Branam, Kimberly <BranamK@pdc.us>	Required
Reeve, Tracy (SMS AT&T) <treeve_pgr@portlandoregon.gov>	Required
Creager, Kurt <Kurt.Creager@portlandoregon.gov>	Optional

▲ **Time** 11:30 AM – 12:00 PM
Subject Paul and Kathy S. re: Inspection Manager Panel, Hiring
Location Paul's Office
Show Time Busy
As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required

Sharp, Kathy
<Kathy.Sharp@portlandoregon.gov>

Required

▲ **Time** 2:00 PM – 3:00 PM
Subject Paul and Leanne one on one
Location Paul's Office
Show Time Busy

As

Attendees	Name <E-mail>	Attendance
	Torgerson, Leanne <Leanne.Torgerson@portlandoregon.gov>	Organizer
	Scarlett, Paul <Paul.Scarlett@portlandoregon.gov>	Required
	Poole, Colleen <Colleen.Poole@portlandoregon.gov>	Required
